

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.

District Office Board Room
4034 Irving Place, Culver City, CA 90232

February 10, 2015

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Nancy Goldberg, President
Steven M. Levin, Ph.D., Vice President
Katherine Paspalis, Esq., Clerk
Susanne Robins, Member
Laura Chardiet, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

3.2 Public Employee Performance Evaluation (Pursuant to GC §54957)
Title: Temporary Teachers, Long Term Substitutes, and Adult School Temporary Teachers

- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)
- 3.4 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation (Pursuant to subdivision (b) of GC §54956.9) (2 Potential Cases)
- 3.5 Public Appointment/Employment (Pursuant to GC §54957)
Certificated Personnel Services Report No. 11
Classified Personnel Services Report No. 11

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Nancy Goldberg, President
Steven M. Levin, Ph.D., Vice President
Katherine Paspalis, Esq., Clerk
Susanne Robins, Member
Laura Chardiet, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____ Seconded by _____
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – January 27, 2015
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts – Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 11
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 11

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 Immersion Presentation – Mina Shiratori
- 10.2 Spotlight on Education – Farragut Elementary School
- 10.3 PTA Reflections Award Winners

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Environmental Sustainability Committee Report

***RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND
CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES
FINANCING AUTHORITY (CCSFFA)***

- 1.0 Approval of Payments to Balfour Beatty for Current Construction Projects

***ADJOURN THE MEETING OF CULVER CITY SCHOOL FACILITIES
FINANCING AUTHORITY AND RECONVENE TO THE REGULAR MEETING
OF THE BOARD OF EDUCATION***

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items - None**

14.2 **Education Services Items - None**

14.3 **Business Items**

14.3a Approval is Recommended for Resolution #13/2014-2015 - Purchase of ChromeBooks and Carts

Motion by _____ Seconded by _____ Vote _____

14.3b Proposal to Increase Office of Child Development Program Fees in FY2015-16 and Beyond

Motion by _____ Seconded by _____ Vote _____

14.4 **Personnel Items**

14.4a Approval is Recommended for the 2015/2016 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended to Revise the Observance of Lincoln's Day for the 2016/2017 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

14.4c Approval is Recommended for the 2016/2017 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

14.4d Approval is Recommended for the New Certificated Administrative Job Classification and Job Description – Director of Tri-City SELPA

Motion by _____ Seconded by _____ Vote _____

14.4e Approval is Recommended for the New Classified Job Classification and Job Description – District Office Lobby Attendant

Motion by _____ Seconded by _____ Vote _____

15. **BOARD BUSINESS**

15.1 Board Self-Evaluation

16. **ADJOURNMENT**

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

February 24 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), District Office (Board Room), 4034 Irving Place
March 10 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office (Board Room, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>January 27, 2015</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Nancy Goldberg, President
Steven M. Levin, Ph.D., Vice President
Katherine Paspalis, Esq., Clerk
Susanne Robins, Member
Laura Chardiet, Member

Staff Members Present

David LaRose, Superintendent
Kati Krumpe
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Goldberg called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. El Marino student Darren Chew led the Pledge of Allegiance.

Report from Closed Session

Ms. Goldberg reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Ms. Chardiet and seconded by Dr. Levin that the Board adopt the January 27, 2015 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

9. Consent Agenda

Ms. Goldberg called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn from audience members or Board members.

It was moved by Dr. Levin and seconded by Ms. Chardiet to approve Consent Agenda Items 9.1 – 9.8 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting – January 13, 2015
- 9.2 Purchase Orders and Warrants
- 9.3 Acceptance of Gifts
- 9.4 Certificated Personnel Reports No. 10
- 9.5 Classified Personnel Reports No. 10
- 9.6 Acceptance of Enrollment Report
- 9.7 CCMS Teacher Kelly Wilcox and CCS Math Department Chair, Keao Tano to Attend the NCTM 2015 Annual Conference in Boston, Massachusetts, April 14-19, 2015
- 9.8 CCMS Counselors Sarah Slemmons, Jeanine Lizotte and Christina Monroy to Attend the American School Counseling Association 2015 Annual Conference in Phoenix, Arizona, June 28-July 1, 2015

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of January. The recipients were Darren Chew from El Marino School; Rebecca Levine from El Rincon Elementary; Harrison Reilly from La Ballona School; Nicolas Johnson from Linwood E. Howe School; Andrew Ward from Farragut School; Julianna Santillana from Culver City

Middle School; Anthony Guerro from Culver Park High School; and Taylor Selfridge, Deja Yopp, Daniel Butler and Jamme Rice from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

10.2 Spotlight on Education - Linwood E. Howe Elementary School

Kim Indelicato, Principal at Linwood Howe, presented information to the Board about the school's new instructional programs such as guided reading and the Writers Workshop. The students are loving writing and increasing their vocabulary in the Writing Workshop. She also presented information on CGI (Cognitive Guided Instruction). A total of three-hundred and ninety students and eighteen teachers have participated in the program. Ms. Indelicato presented information on the Professional Learning Community (PLC) and what they have been working on at the school site such as intervention programs for students that need more time, and Positive Behavior Intervention (PBI). Other programs Ms. Indelicato reported on were the TK through 5th Music Program for 2014-2015; and the new Sailing to Success College and Career Program which launched January 12, 2015. The Sailing to Success Program will get the students learning about college and starting to have the conversation about going to college and what they want to be when they grow up. The school also had a mural installed as part of the program launch. There is now a 4th and 5th grade Recognition Program that is sponsored by the Culver Hotel. The students being recognized will be allowed to invite one person to have breakfast at the Culver Hotel. Ms. Indelicato also spoke about the Linwood Howe classic programs such as academic, music, art, and physical education which are all very important.

10.3 Music Center Art Integration

Leonardo Bravo, Director of School Program and Cammy Truong, Project Director at the Music Center shared a presentation celebrating the five year partnership with the District in arts education and integration. The presentation emphasized the sustained progress that was made in the classrooms for our students. The presenters thanked Superintendent LaRose for having a vision for the District and Dr. Krumpe for her continued support of the program. They discussed the professional development for 30-40 teachers per year who then bring what they've learned to the classrooms. They also spoke about using the Anchor Work Approach where each grade level has a different focus. They thanked the principals and teachers for embracing the program and Traci Pumilia for her program implementation. Ruth Morris also spoke about the opportunity to work with the Music Center and how it reinvigorated her in her teaching.

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose reported on the all staff district emergency training that took place on Pupil Free Day. CCFD Chief White and Christine Parra from CCFD helped to facilitate the day. He informed the Board of the events that took place. He gave a follow-up report on the ROP funds from LACOE. Mr. LaRose also spoke about the evolution of growth of the capital projects and commended Mike Reynolds for his dedication working with the construction at each individual school site.

11.2 Assistant Superintendents' Reports

Dr. Krumpe reported on the growth of teachers in one year. She stated that she has been in classrooms observing what the teacher have learned in their respective trainings. Dr. Krumpe has also noticed that student confidence has increased. The Guided Reading has kicked off with the dual language teachers today, and they working very hard with acceleration pathways for the immersion students. There will be a meeting on Friday for the Math Acceleration Committee.

Mrs. Lockhart informed the Board that she will be submitting the school calendar at the next Board meeting for the 2015-2016 and 2016-2017 school years. She stated that in 2015-2016 school will begin on August 24th and end on June 10, 2016. She will be working on the 2016-2017 school year calendar tomorrow.

Mr. Reynolds reported that there will be a summer calendar for the capital projects so that the schools and community will be aware of what improvements are being made at the sites. He stated that he had a great meeting at Robert Frost regarding the improvements to that site. There will be the audit presentation later in the evening and it looks like the District is in great financial shape.

11.3 Student Representatives' Reports**Middle School Student Representative**

Falon Legeaux, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including their Pennies for Patients fundraiser that earned \$2,000 which was \$750 more than last year. Tickets to the Valentine Fest will be on sale as of Feb. 2nd. She informed the Board about the school celebrating Green Pride and they are starting the Water Bottles for School Program. Miss Legeaux also informed the Board about that there is no field for the baseball team right now which is raising concerns.

Culver Park Student Representative

Ya'Elle Wright, Culver Park High School Student Representative, reported on the progress being made with the beautification efforts at Culver Park High School. She stated that the Director of M.O.T. Mike Korgan has attended the last meeting to discuss Culver Park's campus into more of a park setting.

Culver City High School Student Representative/Student Board Member

Natalia Saucedo, Student Board Member, reported on activities at Culver City High School, including the Centaur Plus assembly on January 28th; the Talent Show to take place on February 20th; and the Non-Profit Fair to connect students with other businesses for their community service hours taking place on February 6th. She spoke about the success during the trial period of having the library open until 5:00 p.m. Mr. LaRose stated that he has received positive feedback about the extension of the library hours. He also stated that the stoplights on Elenda and Barman are a top priority as Miss Saucedo has expressed the concerns of the students regarding traffic at previous meetings.

11.4 Members of the Audience

Members of the audience spoke about:

- George Laase commented about the lack of lighting maintenance at the Del Goodyear Gym. The same four lights that were out last June are still out. Last Friday three more lights were out for a total of seven lights that are not working. This speaks to a sense of pride at the school and they should be fixed.
- Eileen McDonald stated that she serves on the Alameda Board of Education and she is impressed with the District. There are so many wonderful things happening in the District and she is impressed with the iAcademy. She also stated that the Counseling Center had wonderful speakers.
- Jeannine Wisnosky Stehlin who is representing the United Parents of Culver City (UPCC) spoke about recent reports in the news about students in the District and stated that she realizes some information regarding litigations is sensitive. The UPCC would like to see more information for the parents regarding additional programs for student safety and well being. Mr. LaRose stated that he has been in touch with UCLA to look into possible programs regarding student safety and well being.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis wanted to wished her twins a Happy 16th Birthday. Their birthday was on January 19th.
- Ms. Chardiet stated that she likes the way the District emergency training trickled down to the classrooms. She supports Culver Park High School's campus looking more like a park. She informed the Board about her attendance at the Adult School Conference which she enjoyed and the Budget Priorities Forum at Dorsey High School. Ms. Chardiet acknowledged Mr. LaRose for his leadership last week which was a difficult time with the District receiving negative news reports over alleged student activity.
- Ms. Robins reported on her attendance at the Environmental Sustainability Committee Meeting; Professional Development; Power of US Meeting; and the Budget Priorities Forum.
- Dr. Levin wished Ms. Paspalis' children a Happy Birthday and to his son Brian who turns ten on January 28th. Dr. Levin suggested that Culver Park possibly get some parents to help with their beautification efforts and possible fundraising. Dr. Levin also suggesting having a meeting regarding safety at the school sites to bring the community together. He announced the there will be an Improv Show at the Middle School on February 7th. He also suggested sharing the Spotlight on Education presentation with the other schools to publicize each site.

- Ms. Goldberg stated that State Superintendent of Public Instruction Tom Torlakson opposes the cap on the district reserves which is a big topic of conversation in education right now. She also reported on the installation of the new West Basin Municipal Water Board Members; her attendance at the Democratic Club; and the Martin Luther King, Jr. Celebration. Ms. Goldberg saw the movie Selma which she said was excellent. The Sandy Segal Health Center Fundraiser will take place on February 21st and they will be honoring David LaRose, and Michael and Judy Bauer.

12. Information Items

12.1 Environmental Sustainability Committee Presentation

This item was withdrawn from the agenda.

12.2 HplusF Frost DSA Submission Timeline Update

Three representatives from HplusF provided the Board with an update on the DSA submission. They provided information on controlling costs and stated that the stage will be the majority of costs. They explained to the Board what would be necessary to comply with all codes/regulations. They met with the Division State Architect who was pleased with their work. The catwalk will also fit in the budget; and Black Box Studio will now have 112 seats and will also serve as a dance studio. Further discussion ensued regarding the timeline. There is a possibility for construction to start in June and end by January 2016. George Laase asked if there will be one large air conditioning unit. Alex Sexsmith stated that there will be several smaller units instead of one large unit.

12.3 2013/2014 Audit Report

Ms. Tanya Rogers, Partner of the certified public accounting firm of Christy White, Professional Accountancy Corporation presented information regarding the 2013/2014 Audit Report. She highlighted certain pages and provided a summary. There were no federal findings to report. She thanked the staff for their assistance and cooperation from the whole audit team.

13. Recess

The Board recessed at 9:02 a.m. and reconvened at 9:10 p.m.

RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY (CCSFFA)

Ms. Goldberg recessed the Regular Meeting at 9:11 p.m. and opened the meeting of the Culver City School Facilities Financing Authority.

1.0 Approval of Construction Project Payments

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board of Directors of Culver City School Facilities Financing Authority approve payment to Balfour Beatty Company as presented. The motion was unanimously approved with a vote of 5 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

Ms. Goldberg adjourned the Meeting of the Culver City School Facilities Financing Authority at 9:12 p.m. and re-opened the Regular Meeting of the Board of Education.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the contract between S.T.A.R.

It was moved by Ms. Robins and seconded by Ms. Chardiet that the Board approve the contract between S.T.A.R, Inc. and Culver City Unified School District as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3 Business Services Items**14.3a Resolution #10/2014-2015 Continued Funding to Support CTE/ROP Programs**

It was moved by Ms. Robins and seconded by Dr. Levin that the Board approve Resolution #10/2014-2015 Continued Funding to Support CTE/ROP Programs as amended. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3b Approval is Recommended for the Ratification for the Filing of the Notice of Completion for Solar Panel Project

It was moved by Mr. Chardiet and seconded by Dr. Levin that the Board approve the Ratification for the Filing of the Notice of Completion for Solar Panel Project as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3c Approval is Recommended for the Agreement with SCI Consulting Group

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Agreement with SCI Consulting Group as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4d Approval is Recommended for the Ratification of Agreement with UCLA

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Ratification of Agreement with UCLA as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4e Approval is Recommended for the Agreement with Christy White Associates to Conduct the Financial and Performance Audits of Measure CC Bond

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Agreement with Christy White Associates to Conduct the Financial and Performance Audits of Measure CC Bond as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4f Approval is Recommended for the Agreement with Christy White Associates to Conduct Annual Financial Audit of Measure EE Parcel Tax

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Agreement with Christy White Associates to Conduct Annual Financial Audit of Measure EE Parcel Tax as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4g Approval is Recommended for the Agreement with Encorp Environmental to Provide Environmental Services

It was moved by Dr. Levin and seconded by Ms. Chardiet that the Board approve the Agreement with Encorp Environmental to Provide Environmental Services as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4 Personnel Items

14.4a Approval is Recommended for the Ratification to the 2014/2015 Adult School Kids Enrichment Summer Program Schedule

Ms. Paspalis asked why the program was being changed from four weeks to three weeks. Mrs. Lockhart responded that it will be easier to hire teachers to work the program and they will not have to cancel classes. The teachers will still have some time off for the summer. It was moved by Ms. Chardiet and seconded by Ms. Robins that the Board approve the Ratification to the 2014-2015 Adult School Kids Enrichment Summer Program Schedule as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4b Approval is Recommended for Resolution #9-2014/2015 (HR) Regarding Variable Term Waiver Request

It was moved by Ms. Chardiet and seconded by Ms. Robins that the Board approve Resolution #9-2014/2015 (HR) Regarding Variable Term Waiver Request as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4c Approval is Recommended for the Agreement with Reilly Workplace Investigations

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Agreement with Reilly Workplace Investigations as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

15. Board Business

15. Board Self-Evaluation

Ms. Robins completed the Board Self-Evaluation. She answered most of the items yes except for item number 3; and item number four she was not very sure how to answer. She felt that most times they treated each other with respect and courtesy.

Adjournment

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Chardiet and unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays to adjourn the meeting. Board President Ms. Goldberg adjourned the meeting at 9:25 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

2/10/15

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from January 18, 2015 through January 31, 2015 is \$233,542.84.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selpa
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from January 18, 2015 through January 31, 2015 in the amount of \$233,542.84 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 1/18/2015 To 1/31/2015
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 1
 Run Date: 01/31/2015
 Run Time: 02:17:46AM
 FY: 14-15
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Change	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt	
01/28/15	63119EF	A		01/28/2015	CDW-G		COMPUTER SUPP/EQUIP 01/28/2015	Culver City Middle School 63119EF	01.0	90127.0	11100	10000	4410	3010000	14-15		324.13	324.13	
								CDW-G										324.13	
01/21/15	63280M	A		01/21/2015	CARPET USA		REPAIRS - OTHER 01/21/2015	Maintenance 63280M	01.0	81500.0	00000	81100	5630	0005040	14-15		3,191.18	3,191.18	
								CARPET USA										3,191.18	
01/30/15	63497A	A		01/30/2015	EVERBANK COMMERCIAL		EQUIPMENT RENTAL/LEASE 01/30/2015	Superintendent's Office 63497A	01.0	00000.0	00000	71000	5610	0001000	14-15		2,279.16	2,279.16	
								EVERBANK COMMERCIAL FINANCE										2,279.16	
01/30/15	63605AA	A		01/30/2015	EVERBANK COMMERCIAL		EQUIPMENT RENTAL/LEASE 01/30/2015	Adult School 63605AA	11.0	06390.0	41100	27000	5610	0000010	14-15		3,023.16	3,023.16	
								EVERBANK COMMERCIAL FINANCE										3,023.16	
01/30/15	63606A	A		01/30/2015	360 DYNAMIC TECHNOLOGY		MAINTENANCE AGREEMENTS 01/30/2015	Adult School 63606A	11.0	06390.0	41100	27000	5630	0000010	14-15		1,517.28	1,517.28	
								360 DYNAMIC TECHNOLOGY										1,517.28	
01/30/15	63963A	A		01/30/2015	EVERBANK COMMERCIAL		EQUIPMENT RENTAL/LEASE 01/30/2015	Fiscal Services 63963A	01.0	00000.0	00000	73000	5610	0005010	14-15		2,279.16	2,279.16	
								EVERBANK COMMERCIAL FINANCE										2,279.16	
01/30/15	63975AA	A		01/30/2015	360 DYNAMIC TECHNOLOGY		OFFICE SUPPLIES 01/30/2015	Superintendent's Office 63975AA	01.0	00000.0	00000	71000	4350	0001000	14-15		70.08	70.08	
								360 DYNAMIC TECHNOLOGY										70.08	
01/21/15	64364	C		01/21/2015	COMPUTER CONCEPTS		REPAIRS - OTHER 01/21/2015	Technology 64364	01.0	00000.0	00000	77000	5630	0005020	14-15		184.71	184.71	
								COMPUTER CONCEPTS										184.71	
01/21/15	64374	A		01/21/2015	!!! APPLE IPAD & ANDROID TABLET		CONTRACTED SERVICES 01/21/2015	Special Projects 64374	01.0	30100.0	11100	10000	5810	0004030	14-15		4,530.33	4,530.33	
								!!! APPLE IPAD & ANDROID TABLET TUTORING										4,530.33	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

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CULVER CITY UNIFIED SD**

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01/21/15	64375	A		01/21/2015	#1 ACADEMIA DE SERVICIO DE	CONTRACTED SERVICES 01/21/2015	64375	01.0	30100.0	11100	10000	5810	0004030	14-15		3,235.95	3,235.95	
																		#1 ACADEMIA DE SERVICIO DE TUTORIA
01/21/15	64376	A		01/21/2015	TUTOR WORKS, INC.	CONTRACTED SERVICES 01/21/2015	64376	01.0	30100.0	11100	10000	5810	0004030	14-15		3,883.14	3,883.14	
																		TUTOR WORKS, INC.
01/21/15	64377	A		01/21/2015	ADVANCED READING SOLUTIONS LLC	CONTRACTED SERVICES 01/21/2015	64377	01.0	30100.0	11100	10000	5810	0004030	14-15		3,235.95	3,235.95	
																		ADVANCED READING SOLUTIONS LLC
01/21/15	64386	A		01/21/2015	MATH SOLUTIONS	INSTRUCTIONAL SUPPLIES 01/21/2015	64386	01.0	74050.0	00000	21000	4310	0004000	14-15		295.07	295.07	
																		MATH SOLUTIONS
01/21/15	64404	A		01/21/2015	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS 01/21/2015	64404	01.0	63000.0	11100	10000	4110	0000000	14-15		5,044.06	5,044.06	
																		FOLLETT SCHOOL SOLUTIONS, INC.
01/21/15	64406	A		01/21/2015	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS 01/21/2015	64406	01.0	63000.0	11100	10000	4110	0000000	14-15		16,425.09	16,425.09	
																		FOLLETT SCHOOL SOLUTIONS, INC.
01/21/15	64409	A		01/21/2015	CENGAGE LEARNING	BOOKS 01/21/2015	64409	01.0	02222.0	11100	10000	4210	3010000	14-15		806.88	806.88	
																		CULVER CITY Middle School CENGAGE LEARNING
01/21/15	64410	C		01/21/2015	THERAPY IN ACTION	CONTRACT SERVICES RENDERED 01/21/2015	64410	01.0	65000.0	57500	11360	5810	0004040	14-15		900.00	900.00	
																		SPECIAL Education THERAPY IN ACTION
01/23/15	64413	A		01/23/2015	SAN JOAQUIN COUNTY OFFICE OF	CONFERENCE AND TRAVEL 01/23/2015	64413	01.7	65000.0	50500	22000	5220	0000000	14-15		215.00	215.00	
																		SAN JOAQUIN COUNTY OFFICE OF EDUCATION

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District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
01/30/15	64420	A		01/30/2015	BIOBAG USA	JANITORIAL SUPP/EQUIP 01/30/2015	Business Services 64420	01.0	00000.0	00000	73001	4370	0005000	14-15	5,282.28	5,282.28
					BIOBAG USA											
01/21/15	64421	C		01/21/2015	ORANGE COUNTY DEPARTMENT OF	CONFERENCE AND TRAVEL 01/21/2015	Educational Services 64421	01.0	07392.0	11100	10000	5220	0004000	14-15	85.00	85.00
					ORANGE COUNTY DEPARTMENT OF EDUCATION											
01/29/15	64422	A		01/29/2015	HYATT REGENCY ORANGE COUNTY	CONFERENCE AND TRAVEL 01/29/2015	Undistributed Se1pa 64422	01.7	65000.0	50500	22000	5220	0000000	14-15	258.00	258.00
					HYATT REGENCY ORANGE COUNTY											
01/21/15	64423	C		01/21/2015	AMTRAK-GROUP SALES DEPARTMENT	FIELD TRIPS 01/21/2015	Linwood Howe Elementary 64423	01.0	91400.0	11100	10000	5816	2020000	14-15	962.00	962.00
					AMTRAK-GROUP SALES DEPARTMENT											
01/28/15	64424	C		01/28/2015	JEFF A. STEVENS	REPAIRS - OTHER 01/28/2015	Culver City High School 64424	01.0	90126.0	17000	39000	5630	4010000	14-15	600.00	600.00
					JEFF A. STEVENS											
01/21/15	64425	A		01/21/2015	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES 01/21/2015	Farragut 64425	01.0	00000.0	11100	10000	4310	2050001	14-15	831.15	831.15
					COMPLETE BUSINESS SYSTEMS											
01/21/15	64426	A		01/21/2015	EDUPRESS INC.	BOOKS 01/21/2015	Adult School 64426	11.0	06390.0	41100	10000	4110	0000010	14-15	122.75	122.75
					EDUPRESS INC.											
01/21/15	64427	A		01/21/2015	McGRAW-HILL SCHOOL EDUCATION	BOOKS 01/21/2015	Adult School 64427	11.0	90139.0	41100	10000	4110	0000010	14-15	1,254.89	1,254.89
					McGRAW-HILL SCHOOL EDUCATION											
01/27/15	64429	A		01/27/2015	VIRCO MFG CORP	FURNITURE, SCHOOL 01/27/2015	Farragut Elementary 64429	01.0	02222.0	11100	10000	4400	2050000	14-15	1,257.11	1,257.11
					VIRCO MFG CORP											

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01/29/15	64430	A		01/29/2015	CHASE CARD SERVICES	CONTRACTED SERVICES	Superintendent's Office	01.0	00000.0	00000	71000	4321	0001000	14-15		24.48		
								01.0	00000.0	00000	71000	4350	0001000	14-15		46.34		
								01.0	00000.0	00000	71000	5890	0001000	14-15		16.61		
						FOOD PRODUCTS		01.0	00000.0	00000	71000	4321	0001000	14-15		60.36		
						OFFICE SUPPLIES		01.0	00000.0	00000	71000	4350	0001000	14-15		68.06		
								01.0	00000.0	00000	71000	4321	0001000	14-15		67.48		
								01.0	00000.0	00000	71000	4350	0001000	14-15		127.73		
								01.0	00000.0	00000	71000	5890	0001000	14-15		45.79		
								CHASE CARD SERVICES									456.85	
01/23/15	64432	A		01/23/2015	PARAGON	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	11900	5810	0004040	14-15		600.00		
								PARAGON									600.00	
01/21/15	64433	C		01/21/2015	LUNCH	FOOD PRODUCTS	Special Projects	01.0	40350.0	00000	21000	4321	0004030	14-15		83.22		
								LUNCH									83.22	
01/26/15	64434	A		01/26/2015	MELROSEMAC, INC.	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	40350.0	00000	21000	4310	0004030	14-15		18.62		
								MELROSEMAC, INC.									18.62	
01/23/15	64436	A		01/23/2015	LEARNING A-Z	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	31850.0	11100	10000	4320	0004030	14-15		99.95		
								LEARNING A-Z									99.95	
01/22/15	64437	C		01/22/2015	CUE	CONFERENCE AND TRAVEL	EI Rincon Elementary	01.0	30100.0	11100	10000	5220	2040000	14-15		1,530.00		
								CUE									1,530.00	
01/29/15	64440	A		01/29/2015	BUDDY'S ALL STARS, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	14-15		845.45		

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District: **64444**
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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/29/2015					64440			BUDDY'S ALL STARS, INC.								845.45	
01/26/15	64446	A		01/26/2015	GUIDED DISCOVERIES	FIELD TRIPS	Gate Field Trips	01.0	00000.0	16002	10000	5816	3017140	14-15		9,870.00	
01/26/2015					64446			GUIDED DISCOVERIES								9,870.00	
01/22/15	64447	A		01/22/2015	CALIFORNIA LEAGUE OF SCHOOLS	CONFERENCE AND TRAVEL	Culver City Middle School	01.0	07395.0	11100	10000	5220	3010000	14-15		628.00	
01/22/2015					64447			CALIFORNIA LEAGUE OF SCHOOLS								628.00	
01/22/15	64448	C		01/23/2015	CAEAA	CONFERENCE AND TRAVEL	Adult School	11.0	90138.0	41100	10000	5220	0000010	14-15		600.00	
01/22/2015					64448			CAEAA								1,100.00	
01/23/15	64450	A		01/23/2015	AVC OFFICE AUTOMATION	OFFICE SUPPLIES	Linwood Howe	01.0	00000.0	00000	27000	4350	2020001	14-15		168.63	
01/23/2015					64450			AVC OFFICE AUTOMATION								168.63	
01/23/15	64452	A		01/23/2015	MISSION SAN JUAN CAPISTRANO	FIELD TRIPS	Linwood Howe Elementary	01.0	91400.0	11100	10000	5816	2020000	14-15		544.00	
01/23/2015					64452			MISSION SAN JUAN CAPISTRANO								544.00	
01/21/15	64453	C		01/21/2015	CONTROLTEC, INC	MAINTENANCE AGREEMENTS	Office of Child Development	12.0	50253.0	85000	37000	5630	0000002	14-15		8,034.00	
01/21/2015					64453			CONTROLTEC, INC								8,034.00	
01/23/15	64454	A		01/23/2015	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	EI Marino	01.0	00000.0	11100	10000	4410	2030001	14-15		167.54	
01/23/2015					64454			TROXELL COMMUNICATIONS								167.54	
01/23/15	64455	A		01/23/2015	HEINEMANN PUBLISHING	INSTRUCTIONAL SUPPLIES	EI Marino Language	01.0	91400.0	11100	10000	4310	2030000	14-15		608.35	
01/23/2015					64455			HEINEMANN PUBLISHING								608.35	

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**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

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Purchase Orders/Buyouts To The Board for Ratification From : 1/18/2015 To 1/31/2015
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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01/23/15	64456	A		01/23/2015	LACROSSE UNLIMITED	INSTRUCTIONAL SUPPLIES 01/23/2015	Culver City High School 64456	01.0	00000.0	15000	10000	4310	4010000	14-15		422.63	422.63
									LACROSSE UNLIMITED							422.63	
01/22/15	64457	C		01/22/2015	CAHPERD	CONFERENCE AND TRAVEL 01/22/2015	El Marino Language 64457	01.0	07395.0	11100	10000	5220	2030000	14-15		363.00	363.00
									CAHPERD							363.00	
01/23/15	64458	A		01/23/2015	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL 01/23/2015	Culver City Middle School 64458	01.0	07395.0	11100	10000	5220	3010000	14-15		100.00	100.00
									LOYOLA MARYMOUNT UNIVERSITY, CEEL							100.00	
01/23/15	64459	A		01/23/2015	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL 01/23/2015	Special Projects 64459	01.0	42030.0	00000	27000	5220	0004030	14-15		200.00	200.00
									LOYOLA MARYMOUNT UNIVERSITY, CEEL							200.00	
01/23/15	64460	C		01/23/2015	THE BOOMERANG PROJECT	CONFERENCE AND TRAVEL 01/23/2015	Culver City High School 64460	01.0	02222.0	11100	10000	5220	4010000	14-15		3,292.50	3,292.50
									THE BOOMERANG PROJECT							3,292.50	6,585.00
01/23/15	64461	A		01/23/2015	AMERICAN SCHOOL COUNSELOR	CONFERENCE AND TRAVEL 01/23/2015	Special Projects 64461	01.0	02222.0	00000	27000	5220	0004030	14-15		1,257.00	1,257.00
									AMERICAN SCHOOL COUNSELOR ASSOCIATION							1,257.00	
01/23/15	64462	A		01/23/2015	VELAZQUEZ PRESS	INSTRUCTIONAL SUPPLIES 01/23/2015	Special Projects 64462	01.0	42030.0	00000	21000	4310	0004030	14-15		464.26	464.26
									VELAZQUEZ PRESS							464.26	
01/23/15	64464	A		01/23/2015	CALIFORNIA DEPARTMENT OF	INSTRUCTIONAL SUPPLIES 01/23/2015	Special Projects 64464	01.0	02222.0	00000	27000	4310	0004030	14-15		76.65	76.65
									CALIFORNIA DEPARTMENT OF EDUCATION							76.65	
01/28/15	64466	C		01/28/2015	LACOE-SARB	CONFERENCE AND TRAVEL	Culver City Middle School	01.0	30100.0	11100	10000	5220	3010000	14-15		150.00	150.00

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Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Distrib	Amount	PO Amt
01/26/15	64468	A		01/26/2015	CDW-G	COMPUTER SUPP/EQUIP	64466	LACOE-SARB	01.0 02222.0	11100	10000	4410	0004030	14-15		7,825.96	150.00
01/26/15	64469	A		01/26/2015	PARADIGM SERVICES, INC	CONTRACTED SERVICES	64468	CDW-G	01.0 56400.0	00000	39000	5890	0004020	14-15		7,825.96	
01/26/15	64470	C		01/26/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	CONTRACT SERVICES RENDERED	64469	PARADIGM SERVICES, INC	01.0 00000.0	00000	71000	5810	0001000	14-15		20,000.00	20,000.00
01/26/15	64471	A		01/26/2015	SOLUTION TREE, LLC	CONTRACTED SERVICES	64470	SCHOOL SERVICES OF CALIFORNIA, INC.	01.0 00000.0	00000	71000	5850	0001000	14-15		8,500.00	8,500.00
01/26/15	64472	C		01/26/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	CONTRACT SERVICES RENDERED	64471	SOLUTION TREE, LLC	01.0 00000.0	00000	71000	5810	0001000	14-15		13,120.00	13,120.00
01/29/15	64475	A		01/29/2015	SAN JOAQUIN COUNTY OFFICE OF	CONFERENCE AND TRAVEL	64472	SCHOOL SERVICES OF CALIFORNIA, INC.	01.0 00000.0	00000	74000	5220	0003000	14-15		230.00	230.00
01/29/15	64479	A		01/29/2015	INSTITUTE FOR EDUCATIONAL	CONFERENCE AND TRAVEL	64475	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	01.0 02222.0	11100	10000	5220	0004030	14-15		229.00	229.00
01/29/15	64483	A		01/29/2015	EAGLE SOFTWARE	CONFERENCE AND TRAVEL	64479	INSTITUTE FOR EDUCATIONAL DEVELOPMENT	01.0 00000.0	00000	77000	5220	0005020	14-15		525.00	525.00
01/29/15	64485	A		01/29/2015	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	64483	EAGLE SOFTWARE	01.0 00000.0	00000	83000	4410	0001050	14-15		24,523.84	24,523.84

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
01/29/2015							64485	DELL COMPUTER CORP.							24,523.84	
01/29/15	64486	A		01/29/2015	LUNCH	FOOD PRODUCTS	Educational Services 64486	01.0	00000.0	00000	21000	4321	0004000	14-15	201.48	
01/29/15	64487	A		01/29/2015	PROMETHEAN	INSTRUCTIONAL SUPPLIES	EI Marino 64487	01.0	00000.0	11100	10000	4310	2030001	14-15	2,930.90	
01/21/15	64746	A		01/21/2015	MAXIM HEALTHCARE SERVICES, INC.	CONTRACTED SERVICES	Pupil Services 64746	01.0	00000.0	00000	39000	5850	0004020	14-15	33,390.00	

Total by District : 64444 233,542.84 233,542.84

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$2,092,122.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

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BOARD REPORT

9.4 **Financial Implication for Certificated Services Report No. 11**

Total Fiscal Impact per Funding Source:

ADA	\$ 28,122.00
Coaching & Special Assignments	\$ 19,954.00
Educational Services	\$ 769.00
General Fund	\$ 30,570.08
Los Angeles County Office, Regional Occupational Program - CTE	\$ 18,543.60
Title I	\$ 7,939.80
Title II – Part A	\$ 150.76

BOARD REPORT

9.4 Certificated Personnel Services Report No. 11

I. Authorization and Ratification of Employment

A. Temporary Teacher – High School, Spring 2014 Session
Effective January 26, 2015 through June 12, 2015 at \$34.34 per hour, not to exceed 870 hours
Funding Source: LACOROP-CTE
Total Cost: \$18,543.60

1. Moore, Eugene Information Technology

B. Temporary Teacher – Adult School
Effective January 5, 2014 through June 19, 2015 at \$43.00 per hour, not to exceed 12 hours per week
Funding Source: ADA
Total Cost: \$10,836.00

1. McCarthy, Monica ESL & Conversation Class

C. Temporary WIA Coordinator – Adult School
Effective February 10, 2015 through June 19, 2015 at \$43.00 per hour, not to exceed 12 hours per week
Funding Source: ADA
Total Cost: \$8,256.00

1. Carias, Elvis

D. Additional 20% Assignment - Middle School, Extra Period
Effective January 21, 2015 through June 12, 2015 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$22,034.88

1.	Allen, Stanley	Social Studies Section	\$90.86 per day
2.	Kelner, Robert	Social Studies Section	\$92.61 per day
3.	Velasco, Margarita	Science Section	\$61.35 per day

E. Additional 20% Assignment - Middle School, Extra Period
Effective January 21, 2015 through June 12, 2015 at additional 20% of current rate of pay
Funding Source: Title I – Part A
Total Cost: \$7,939.80

1. Balogun, Tayo Math Coaching Section \$88.22 per day

BOARD REPORT

9.4 Certificated Personnel Services Report No. 11 – Page 2

I. Authorization and Ratification of Employment – Continued

F. Substitute Teacher – District Office
Effective February 2, 2015 at \$137.32 per day, on-call when needed, \$175.75 on 21st day
Funding Source: General Fund

1. Thaler, Francis

G. Substitute Teacher – Office of Child Development
Effective February 11, 2015 at \$20.05 per hour, on-call when needed
Funding Source: OCD

1. Gallagher, Carol

H. Extra Assignment – Adult School, ESL Coordinator
Effective January 5, 2015 through June 19, 2015 at \$43.00 per hour, not to exceed
10 hours per week
Funding Source: ADA
Total Cost: \$9,030.00

1. McCarthy, Monica

I. Extra Assignment – District Office, Additional Teachers for Effects of Canvas
Effective October 1, 2014 through June 12, 2015 at \$37.69 per hour, not to exceed
2 hours per teacher
Funding Source: Title II-Part A
Total Cost: \$150.76

1. Gualtieri, Natalie Linwood
2. Pryharski, Christina Linwood

J. Extra Assignment – District Office, Elementary New Math Curriculum
November 1, 2014 through June 1, 2015 at \$37.69 per hour, not to exceed 15 hours
Funding Source: General Fund
Total Cost: \$5,653.50

- | | | | |
|---------------------|------------|---------------------|------------|
| 1. Abascal, Atoosa | Linwood | 6. Glusac, Jan | El Rincon |
| 2. Carpenter, Linda | El Rincon | 7. Jackson, Alicia | Farragut |
| 3. Cuellar, Prado | El Marino | 8. Mejia, Elizabeth | El Marino |
| 4. Dimitroff, Ann | La Ballona | 9. Uhe, Christina | La Ballona |
| 5. Espinoza, Erika | El Marino | 10. Vy, Chanda | Farragut |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 11 – Page 3

I. Authorization and Ratification of Employment – Continued

K. Extra Assignment – District Office, 2015 Spelling Bee Judges
Effective January 27, 2015 through February 2, 2015 at \$38.45 per hour, not to exceed 4 hours per teacher
Funding Source: Educational Services
Total Cost: \$769.00

- | | | | | | |
|----|------------------|------------|----|-----------------|-------------|
| 1. | Arancibia, Debra | La Ballona | 4. | Jackson, Alicia | Farragut |
| 2. | Bell, Monica | El Marino | 5. | Morris, Ruth | Culver Park |
| 3. | Jones, Maggie | CCMS | | | |

L. Extra Assignment – Farragut, Co-Teacher Coverage
Effective January 15, 2014 at \$69.04 per hour, not to exceed 3 hours
Funding Source: General Fund
Total Cost: \$207.12

1. Cruz, Christine

M. Extra Assignment – Farragut, Co-Teacher Coverage
Effective December 18, 2015 at \$59.54 per hour, not to exceed 3 hours
Funding Source: General Fund
Total Cost: \$178.62

1. Jeong, Susan

N. Extra Assignment – High School, Coaching
Effective February 17, 2015 through May 15, 2015 at stated stipend
Funding Source: Coaching and Special Assignments
Total Cost: \$19,954.00

- | | | | |
|----|--------------------|---------------------------|------------|
| 1. | Chabola, Kevin | Boys' Lacrosse Head Coach | \$4,000.00 |
| 2. | Prieto, Richard | Baseball Head Coach | \$4,020.00 |
| 3. | Pulido, Adan | Golf Coach | \$2,457.00 |
| 4. | Rothenberg, Philip | Boys' Tennis Head Coach | \$4,000.00 |
| 5. | Thomas, Ollie | Girls' Track Asst. Coach | \$1,477.00 |
| 6. | Wright, Jahmal | Boys' Head Track Coach | \$4,000.00 |

O. Extra Assignment – High School, Science Department Essential Standards
Effective August 19, 2014 at \$37.69 per hour, not to exceed 6 hours per teacher
Funding Source: General Fund
Total Cost: \$904.56

- | | | | |
|----|-----------------------|----|-------------------|
| 1. | Northington, Patricia | 3. | Sanderson, Judith |
| 2. | Rubin-Green, Rachel | 4. | Simons, Margaret |

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 11

Total Funding Fiscal Impact:

General Fund Total:	\$94,879.02
	\$16.05 per hour, as needed
	\$10.18 per hour, as needed
	\$9.00 per hour, as needed
Panther Partners Total:	\$8,841.20

BOARD REPORT

9.5 Classified Personnel Services Report No. 11

I. Authorization, Approval & Ratification of Employment

A. Instructional Assistants

1. Bock, Sara
Instructional Assistant – Special Education IIA
Linwood Howe
6 hours per day, school year
Funding Source: General Fund – Special Ed
Effective February 10, 2015
Range 16 – \$16.68 per hour
Total Cost: \$19,815.84
2. Diaz, Gaby
Instructional Assistant – Bilingual
La Ballona – Extra Assignment –
Whole Child Programs
Not to exceed 100 hours
Funding Source: General Fund
Effective January 5, 2015 through
June 12, 2015
Range 16 – \$19.40 per hour
Total Cost: \$1,940.00

B. Maintenance

1. Chavez, Justavo
Substitute School Custodian
Maintenance
Funding Source: General Fund
Effective February 10, 2015
Hourly, as needed – \$16.05 per hour

C. Noon Duty Supervisors

1. Von Mertens, Breanna
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective January 5, 2015 through
June 12, 2015
Total Cost: \$10.18 per hour, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 11 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

D. Stipend Assignments

1. Adams, Michelle
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 14 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$538.16

2. Arlette, Joey
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 50 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$1,922.00

3. Collazos, Elisabeth
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 21 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$807.24

4. Holiver, Kim
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 62 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$2,383.28

BOARD REPORT

9.5 Classified Personnel Services Report No. 11 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Stipend Assignments – continued

5. Levin, Gabriel
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 56 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$2,152.64

6. Mora, Karol
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 34 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$384.40

7. Perea, Claudia
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 17 hours
Funding Source: Panther Partners
Effective January 26, 2015 through
June 5, 2015
Stipend of \$38.44 per hour
Total Cost: \$653.48

E. Student Helpers

1. Brewer, Cameron
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 24, 2015
Hourly, as needed – \$9.00 per hour

2. Garcia Santos, Ruben
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 27, 2015
Hourly, as needed – \$9.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 11 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

E. Student Helpers – continued

3. Itow, Dayna Grace
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 28, 2015
Hourly, as needed – \$9.00 per hour
4. Rankin, Milan Monae
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective February 4, 2015
Hourly, as needed – \$9.00 per hour
5. Santiago, Leslie
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 26, 2015
Hourly, as needed – \$9.00 per hour
6. Vega, Jeffrey
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 21, 2015
Hourly, as needed – \$9.00 per hour

II. Authorization, Approval & Ratification of Change of Assignments

1. Ibarra, Rudy
Promotion via Classified Interview:
From: School Custodian
3.9 hours per day, school year
To: Custodian III
8 hours per day, 12 months per year
MOT – El Marino
Funding Source: General Fund
Effective February 2, 2015
Range 20 – \$3,213.94 per month
Total Cost: \$38,567.28

BOARD REPORT

9.5 Classified Personnel Services Report No. 11 – Page 5

II. Authorization, Approval & Ratification of Change of Assignments – continued

2. Perello, Christy
- Promotion via Classified Interview:
From: Security Guard
8 hours per day, 11 months per year
To: Security Communications Technician
8 hours per day, 10 months per year
Security
Funding Source: General Fund
Effective February 11, 2015
Range 21 – \$3,455.59 per month
Total Cost: \$34,555.90

III. Authorization, Approval & Ratification of Probationary Release

1. De La Torre, Moises
- School Custodian
MOT – Linwood Howe
8 hours per day, 12 months per year
Funding Source: General Fund
Effective January 29, 2015
Range 16 – \$2,977.74 per month

IV. Authorization, Approval & Ratification of Resignations

1. Dyer, George
- Instructional Assistant – Special Education IIA
High School
6 hours per day, school year
Personal
Funding Source: General Fund – Special Ed
Effective February 1, 2015
Range 16 – \$19.40 per hour
2. Pocasangre, Claudia
- Instructional Assistant – Special Education IIA
High School
3.9 hours per day, school year
Accepted position outside of district
Funding Source: General Fund – Special Ed
Effective February 4, 2015
Range 16 – \$16.68 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 11

Moved by:

Seconded by:

Vote:

BOARD REPORT

2/10/15

10.1

10.1 Immersion Presentation – Mina Shiratori

Mina Shiratori, Program Specialist along with the DLP administrators will update the Board on steps taken this year with the Dual Language Programs as aligned with the district's foci of student success and family engagement and community partnerships.



CULVER CITY UNIFIED SCHOOL DISTRICT

CCUSD
K-12 Dual Language Programs
Update
February 10, 2015

Mina Shiratori
District Program Specialist, K-12 DLP
Assistant Principal, El Marino Language School



El Marino (K-5)

- Total K-5: **545** students
- Current 5th: **83** students

La Ballona (K-5)

- Total K-5: **262** students
- Current 5th: **42** students

Total Elementary Spanish DLP (K-5)

- Total K-5: **807** students
- Current 5th: **125** students

CCMS Spanish Program Enrollment Numbers



Year	6th	7th	8th	Total
2007-2008	29	14	29	72
2008-2009	45	20	22	87
2009-2010	52	27	34	113
2010-2011	59	30	30	119
2011-2012	57	37	31	125
2012-2013	70* (1st cohort DLP)	104 (7th/8th combined maintenance)		174
2013-2014	84*	53*	40	177
2014-2015	89*	65*	65*	219
2015-2016 (Projected)	125 (La Ballona DLP)			

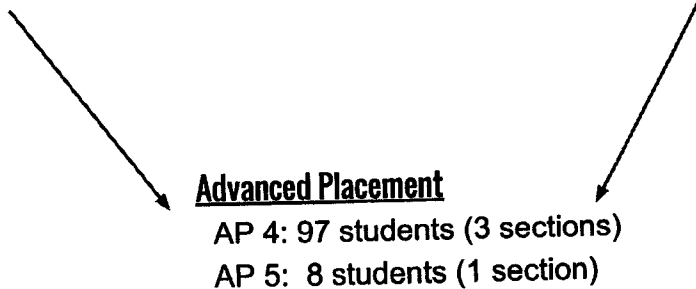


Foreign Language Strand:

- Spanish 1: 309 students (9 sections)
- Spanish 2: 238 students (8 sections)
- Spanish 3: 127 students (4 sections)

Nativos/ Immersion Strand:

- Nativos 1: 51 students (2 sections)
- Nativos 2: 123 students (4 sections)
- Nativos 3: 90 students (3 sections)



2014-2015 Japanese Program



El Marino K-5 Total: 268 students
Current 5th: 40 students



CCMS 6th-8th

	6th	7th	8th	total
2009-10	24	18		42
2014-15	35	29	30	94



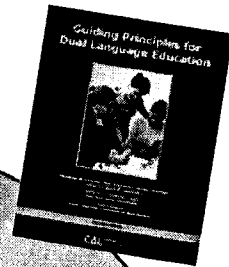
CCHS

*Jap II Imm: 23 students (1 section)
Japanese 1: 38 students (2 sections)
Japanese 2: 30 students (1 section)
Japanese 3: 32 students (1 section)
Japanese 4: 32 students (1 section)
AP 5: 28 students (1 section)

CCUSD Focus and CCUSD Dual Language Programs

CCUSD Focus

- Four Questions/ PLC
 - Focused Prof. Development
 - Systems and Structures to support student success
-
- Success for All Takes US All
 - Multiple Pathways



Guiding Principles of Dual Language Education (Howard)

- Strand 1: Assessment
- Strand 2: Curriculum
- Strand 3: Instruction
- Strand 4: Staff & Prof. Develop Quality
- Strand 5: Program Structure
- Strand 6: Family and Community
- Strand 7: Supports and Resources

CCUSD Dual Language Program
Focus: Family Engagement and Community Partnerships

Guiding Principles: Family and Community

- Morning Reading Clubs (El Marino and La Ballona)
- Parent Workshops/ Trainings by CCUSD ELD Specialist, Claudia Benitez
- UCLA Ambassador Program
 - The Dashew Center for International Students & Scholars (DCISS)
- Japanese Consulate/ Laurasian Institute
 - Assistant Teacher from Japan (for 2-years)
 - Kakehashi Project
 - Okinawan High School students visit El Marino
 - College Students to visit CCHS in March



CCUSD Dual Language Program
Focus: Student Success

Guiding Principles: Curriculum and Instruction (Question 1)

Spanish Program:

- Essential Standards in Spanish Lang. Arts

Japanese Program:

- ACTFL Proficiency Guidelines
 - Differentiated Proficiency Outcomes

Guiding Principles: Assessment (Question 2)

Spanish Program:

- Running Records/ Guided Reading Training
 - Assessments available in Spanish (K-2)
- Common end of 5th grade assessment across programs

Japanese Program:

- Annual Proficiency Writing
- Target Language Development Assessment

CCUSD Dual Language Program
Focus: Student Success

Guiding Principles: Program Structure & Support and Resources

District-Wide Focus

- Pathway to Biliteracy
- Total of **80** applicants

La Ballona:

- 70:30 Model to 90:10 Model

CCMS:

- Streamline Late Entry Process
- Immersion Parent Info Night

CCMS to CCHS:

- Differentiated pathways based on proficiency assessments

Guiding Principles: Staff Quality and Professional Development

Professional Development

- Programmatic PLC Time
- Peer Observations
- Conferences
 - Utah Immersion Conference
 - Jornada
 - CABE

Staffing

- Secondary New Hires
 - Bilingual/ Subject Credentialed

CCUSD Dual Language Program
Next Steps and Considerations

Focus: Student Success:

Next Steps:

- Monitoring student language proficiency
 - Implementing programmatic assessments
- Supporting development of expansion of program
 - Acquiring materials and resources
 - Aligned to Common Core TL
 - Books for Pathway
 - Embedding PLC opportunities within and across sites

Focus: Family Engagement and Community Partnerships

Next Steps:

- Outreach to:
 - Our target language speakers (Spanish/ Japanese) within our community
 - Highly qualified teachers in surrounding universities and organizations

BOARD REPORT

2/10/15

10.2

10.2 Spotlight on Education – Farragut School

Dr. Rebecca Lynch, Principal, will share some highlights of Farragut School, emphasizing the work the school is doing in intervention, PLCs, math, arts and technology.

BOARD REPORT

2/10/15
10.3

10.3 PTA Reflections Program Winners

The PTA Reflections Program encourages students to explore the arts and express themselves by giving positive recognition for their artistic efforts. Through the Reflections Awards Program, students in Pre-K through grade 12 create theme-based artwork in dance choreography, film production, literature, musical composition, photography or visual arts.

PTA representatives will present the winners of this year's PTA Reflections Program competition.

BOARD REPORT

2/10/15

12.1

12.1 Environmental Sustainability Committee Report

Members of the Environmental Sustainability Committee will provide a status report on the CalRecycle Beverage Container Recycling Grant Program.

U.S. DEPARTMENT OF EDUCATION

GreenRibbonSchools



The U.S. Department of Education Green Ribbon Schools (ED-GRS) recognition award honors public and private elementary, middle, and high schools, districts, and postsecondary institutions that are exemplary in three Pillars: 1) reducing environmental impact and costs, including waste, water, energy use and alternative transportation; 2) improving the health and wellness of students and staff, including environmental health, nutrition and fitness; and 3) providing effective sustainability education, including robust environmental education that engages STEM, civic skills and green career pathways.

The award is a tool to encourage state education agencies, stakeholders and higher education officials to consider matters of facilities, health and environment comprehensively and in coordination with state health, environment and energy agency counterparts. Unique about the award is that, in order to be selected for federal recognition, schools, districts and postsecondary institutions must be high achieving in all three of the above Pillars, not just one area.

Schools, districts, colleges and universities do not apply for the award to ED, but to their state education authorities. Candidates must contact their state departments of education (or equivalent DoDEA or BIE jurisdictions) or state higher education authorities for information on selection in each state. State participation in the award is voluntary and not all state education authorities choose to nominate schools, districts, or colleges and universities, but hearing from interested schools may be helpful to a state in determining whether it wishes to nominate.

States submit their nominees to ED by February 1st of each year, with various fall and winter deadlines for their state-wide competitions for up to five PK-12 schools and districts and a single postsecondary institution. ED announces honorees annually on Earth Day, April 22nd. The honorees are invited to attend a national ceremony in July where they receive a sustainable plaque and flag. Refreshed criteria and guidelines for states and their partners are published in the spring for the subsequent award cycle.

Through the award, ED encourages the critical collaborations that ensure all of our nation's schools are healthier, safer, and more sustainable. ED's complementary *Green Strides* initiative uses an annual report, blog, newsletter, social media and tour to facilitate the sharing of best practices and resources. The *Green Strides Webinar Series* and resources page provide all schools, districts and institutions of higher education free information on the tools that help them move toward the Pillars of the recognition award to follow the footsteps of the ED-GRS honorees. The award is not tied to any one program or standard, but instead encourages all schools, districts and institutions of higher education to use all of the many helpful resources available to them.



U.S. Department of Education - 400 Maryland Ave. SW - Washington, DC 20202
www.ed.gov/green-ribbon-schools - www.ed.gov/green-strides





Using less. Doing more.

DATE: November 18, 2014
TO: Shea Cunningham, Mike Reynolds
FROM: Scott Thach, Program Director, Alliance to Save Energy
SUBJECT: PowerSave Schools Program Statement of Intention

The Alliance to Save Energy is pleased to accept this statement of intention of the Culver City Unified School District (CCUSD) to cooperatively implement the Alliance's PowerSave Schools Program from August 2015 through June 2016.

The goals of the program are to:

- 1. Educate students about energy and energy efficiency through hands-on educational lessons that promote STEM learning and are aligned with Common Core State standards and CA educational standards;
2. Help schools save money on energy costs and protect the environment through cooperative, school-wide changes in behavior, operations and maintenance procedures, and by encouraging retrofits of more efficient equipment;
3. Build pathways to green jobs.

The program will provide education and motivation for individual schools to conserve energy and will also help students translate their energy efficiency experience in schools to their homes and communities. This Statement of Intention describes the general roles of each party in carrying out the program.

Program funding allows for up to eight schools in CCUSD to participate in the program for the 2015-16 academic year, and successful schools can apply to participate in the program for a second academic year. After "graduating" from the program, the top performing schools can also apply to become a "Mentor" PowerSave School, which continues to be supported by the program to further advance their PowerSave Schools activities while mentoring other schools to stay engaged in energy efficiency.

The Alliance to Save Energy, working with PowerSave Schools Local Project Leaders, will:

- 1. Support PowerSave Schools teachers to provide high quality, inquiry-based learning opportunities for their students in the following ways:
- Conduct a 1-day training workshop that brings together teams from each school to orient them to the program and begin planning activities for their school;
- Conduct mid-year and end-of-year meetings for the PowerSave Schools teams (approximately 3 hours each) to share successes, discuss and resolve challenges, and continue planning;
- Provide an annual stipend of up to \$1,000 for each 1st year school team and \$500 for each 2nd year school team, which may be used by team members for appropriate educational expenditures as determined by the team. The school teams will consist of at least one member at each school site. The stipends will be prorated if fewer than three people actively participate on the team, and they will not be increased if more than three people are on the team.
- Provide a Road Map Guide that includes instructional materials correlated with the Common Core and CA Standards of Learning, as well as hands-on diagnostic tools to support inquiry-based learning, a system for tracking energy use data, other resource materials, and on-the-ground support by the program's Local Project Leaders.
- Support teachers, custodians, facilities staff, and students to identify and implement changes in school facilities that will use energy more efficiently while also improving comfort levels and indoor air quality.

HONORARY CHAIR
U.S. Sen. Mark Warr

HONORARY VICE-CHAIR
U.S. Sen. Jeff Bingam
U.S. Sen. Susan M. Collins
U.S. Sen. Richard Lugar
U.S. Sen. Lisa Murkowski
U.S. Sen. Mark Pryor
U.S. Sen. Jeanne Shaheen
U.S. Sen. Mark Udall
U.S. Rep. Brian Bilbray
U.S. Rep. Michael C. Burgess
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Peter Smith
Pataki Electric

Fred Stephenson
Johns Manville

Susan Strickland
Southern Company Services

Dave Szczupak
Waterloop LLC

Susan Tiernan
Energy Services

William Von Hoe
Crescent Corporation

Lynda Ziegler
Southern California Edison

- Assist participating schools and districts to develop a baseline of energy use and to track energy and cost savings that result from PowerSave Schools activities by providing software and training. This training is provided to the school teams. Instructional materials are also provided for teachers engage students in the process of tracking energy savings as a learning activity.
2. Facilitate communication among teachers and students in the CCUSD, as well as with schools in other states that are engaged in PowerSave Schools Program activities. The Alliance's website and periodic newsletter provide new resources, updates of activities at schools and other organizations, and access to technical tools and information.
 3. Support the overall development of PowerSave Schools in CCUSD by identifying additional resources and partnerships.

The CCUSD agrees to:

1. Identify a minimum of five schools to participate in the program.
2. Identify a PowerSave Schools Team at each participating school to implement PowerSave Schools activities in classrooms and throughout the school, noting their required participation in a full-day Fall PowerSave Schools training workshop, the after-school mid-year and end-of-year meetings, and interim school-level team meetings. In addition, the District will pay for substitutes as needed for teachers to attend the full-day fall workshop.
3. Provide the Alliance, or its subcontractor, access to historic and on-going electricity usage data for the exclusive purpose of setting baselines and tracking energy use.
4. Recognize the achievements of the participating school teams in saving energy and money by returning a percentage of the cost savings to the schools. Districts have found that the most effective way to motivate students, teachers, principals and custodians to engage in no-cost energy savings activities is to return a percentage of the energy savings to the participating schools. The rate of return is to be determined by the district (usually 50% or more). This feedback reinforces the connection between students' learning and the real world, and puts dollars to work supporting educational activities at the school level. The Alliance will send you a summary of your schools' energy and dollar savings at two key times: a partial-year summary in time for the end-of-year meeting in May, and a final summary in August.

Additional ways of recognizing school success include:

- Allow the Alliance to Save Energy to recognize the school district for its accomplishments in saving energy;
 - Attend the PowerSave Schools end-of-year celebration to announce each school's energy and dollar savings;
 - Recognize principals and the PowerSave Schools teams that saved the most energy at a district-level meeting; and
 - Invite students to make a presentation to the school board about their energy-saving accomplishments.
5. Seriously consider student and professional recommendations on energy efficient retrofits, and implement those that meet the school district's criteria for cost-effectiveness and performance.

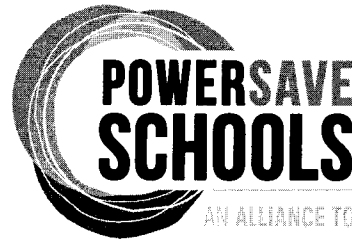
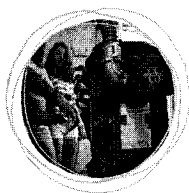
Signature

Title

Date

This program is funded by California utility customers and administered by Southern California Edison under the auspices of the California Public Utilities Commission.

Pillars	EPA Green Ribbon Award Scoring Rubric	Accomplishments	In Progress	Current Opportunity(ies)
	Cross-Cutting Questions: Participation in green school programs	Green5, MAC Survey, District-wide Survey, Grades of Green, Cool Schools, Green Tech Energy Leadership Award, Council PTA Certification of Recognition of ESC (2012), Cal EPA invited CCUSD to present on Accomplishments, Monthly Stakeholder ESC & Green5 meetings		Power Save Alliance Partnership
PILLAR I: Reduce environmental impact and costs – 30%	Element IA: Reduced or eliminated greenhouse gas (GHG) emissions – energy, buildings	Solar Project, Green5 message, El Rincon & Portables have white roofs, T12 bulbs being replaced with T8s		Cal EPA 6th Grade Replacement Curriculum; Middle School docent tours; Energy Star Certifications via Prop 39 & Bond-funded energy efficient renovations, Power Save Alliance MOU
	Element IB: Improved water quality, efficiency, and conservation – water, grounds	Hydration stations, Artificial grass in sports complex, Storm water runoff redirected into water table during sports complex renovation, Green Thumbs Club, Green Teams, Drought tolerant landscaping, Ocean friendly garden, low water urinals, West Basin Water Audit.		Prop 39 & Bond-funded energy efficient renovations can follow LEED/High Performance School Standards, Turf removal program, State Waterboard Stormwater Grant Program, Greener Way, Surfrider Ocean Friendly Garden Program
	Element IC: Reduced waste production – waste, hazardous waste	Uniform Recycling and Composting	Uniform Recycling and Composting at MS, HS, CPHS, Adult School, individual school site hazardous waste (batteries & electronics) recycling	District-wide Green Purchasing, Purchase Recycled-Paper District wide.
	Element ID: Use of alternative transportation	Walk & Rollers Program/Safe Routes, No idling program at El Marino & Lin Howe. EPA Clean School Bus Grant.		EV Charging Stations, Partner with City to convert to Bio-fuel
Pillar II: Improve the health and wellness of students and staff – 30%	Element IIA: Integrated school environmental health program – integrated pest management, contaminant controls and ventilation, asthma control, indoor air quality, moisture control, chemical management	Drought tolerant and native gardens	El Marino's air quality program	District-wide Green Purchasing for art supplies, cleaning & landscaping, Non-toxic substances in all renovations
	Element IIB: Nutrition and fitness – fitness and outdoor time, food and nutrition, coordinated school health	PE Classes, Edible gardens, Growing Great Nutrition Classes, Anti-bullying and Peer-to-Peer programs, Inspired Living Program, Reduced packaging, salad bar		Meatless Mondays, Minimally processed & packaged foods, contract with local and organic growers
Pillar III: Provide effective environmental and sustainability education, incorporating STEM, civic skills, and green career pathways – 35%	Element IIIA: Interdisciplinary learning about the key relationships between dynamic environmental, energy, and human systems	Green Thumbs & BCR Club, HS Environmental Science Course, Global Sustainability Course		EPA 6th Grade Renewable Energy Replacement Curriculum, Solar Docent program, Power Save Alliance Partnership
	Element IIIB: Use of the environment and sustainability to develop STEM content, knowledge, and thinking skills	El Rincon official STEM School, Culver Park classes (?), Other?		Power Save Alliance Partnership
	Element IIIC: Development and application of civic knowledge and skills			Power Save Alliance Partnership



Empowering Students,
Generating Change

Empowering Tomorrow's Energy Efficiency Leaders

School districts spend more money on energy than on textbooks and supplies combined, and much of that energy is wasted. **Since 1996, the Alliance to Save Energy's PowerSave Schools Program has empowered students in thousands of schools across the country to save energy in their schools.** PowerSave students learn about energy and energy efficiency by engaging in hands-on projects, using diagnostic tools to assess energy consumption in their schools and point to ways to conserve. PowerSave students use the school building as a learning lab to solve real world problems and generate cultural change by making energy efficiency visible, important, and doable.

It is rare to find a program that provides educational benefits, conservation benefits, and monetary savings all with little investment on behalf of the district. ☺

Jeff Okun
Asst. Superintendent,
Business Support Services, Temecula
Valley Unified School District

WHAT POWERSAVE SCHOOLS DOES

HANDS ON LEARNING

The PowerSave Schools Road Map encourages student inquiry that integrates Science, Technology, Engineering, and Mathematics (STEM) and service learning principles. Using diagnostic tools and instructional materials correlated to state standards, students engage in project based learning to collect and analyze data, identify energy problems, and propose practical solutions to achieve substantial energy savings.

STUDENT LEADERSHIP

PowerSave Schools students lead the way in spreading the energy efficiency message to the school community and beyond, from energy assessments to dynamic school assemblies.

STUDENT ENERGY AUDITING TRAINING (SEAT)

This workshop gives students first-hand experience in analyzing how energy is used at their school and demonstrates to students that they, along with the entire school community, can help improve the efficiency and operation of their school environment.

PATHWAYS TO GREEN CAREERS

PowerSave Schools promotes student awareness and interest in green jobs and offers basic knowledge and skills for pursuing opportunities in the emerging green economy.

SAVES ENERGY & MONEY

SAVE SCHOOLS MONEY

PowerSave Schools typically achieve electricity savings between 5 and 15 percent on average through no cost behavior and operations changes, with millions of dollars saved program wide. Districts are encouraged to return a percentage of the avoided energy cost savings back to schools.

ENERGY SAVING TEAM

Teachers, students, and facilities staff work together to achieve the joint goals of student learning, energy savings, and community outreach. The PowerSave Schools Road Map guides the teams to design and implement plans that fit their own school and district's unique needs.

EXAMPLES OF POWERSAVE SCHOOLS BEST PRACTICES

Student energy audits in Washington, DC reveal the causes of overheated classrooms, and students prompt actions to insulate heating supply pipes.

Students in Rochester, NY convince teachers to exchange multiple small refrigerators for one larger, Energy Star refrigerator, saving \$620 on energy costs per year.

Students in Hesperia, CA make energy efficiency recommendations that become district-wide policy.

Memphis high school students educate their neighbors about efficiency opportunities and replace incandescent bulbs with free energy-efficient light bulbs.

Teachers in Lake Elsinore, CA integrate energy efficiency into persuasive essay writing activities.



Using less. Doing more.

ASE.ORG/GREENSCHOOLS : POWERSAVESCHOOLS@ASE.ORG

1850 M Street NW : Suite 600 : Washington, DC : 20036 : 510-451-4075

**CalRecycle Beverage Container Recycling Grant Program
Culver City Unified School District
RBC25 (FY 2013/14)**

Status Report 2: October – December, 2014

During this three month period, the Recycling Coordinator continued preparations for implementation of the new 2-stream and 3-stream system at the Middle School and High School, began conversations and obtained commitments at Culver Park Continuation School, conducted refresher assemblies at the elementary schools, ran monthly Green5 committee meetings (including CCUSD custodians, principals and assistant principals, key staff and student leaders), liaisoned with Culver City Department of Public works to ensure recycling and composting schedules were being adhered to, presented at PTA meetings, inventoried bins, stickers and other signage (and cleaned and replaced them as needed) at all schools, and ensured custodians had sufficient supplies and were receiving sufficient support. Posters to help clarify the recycling, composting and landfill waste streams and to encourage reducing waste were designed (with help from graphic designer), and printed for the elementary schools, as were information/reference sheets for custodians (in English and Spanish) to be displayed in the custodial rooms of all schools. High School PTA-sponsored incentives (hats and socks with Green5 logos) were also designed and purchased for the High-School. CCUSD-sponsored reusable water bottles (with Green5 logos) were purchased and distributed to each CCUSD campus. In addition, new recycling, composting and landfill stickers were ordered, and approval of the outdoor bin specs were made before the winter holidays.

Print & On-line Communications Oct. – Dec. 2014: Signage, Posters & New Video

- All of the new Green5 Banners and "Coming Soon!" posters with pictures of the new bins and lists of what types of materials go into each waste stream (both pictured in the first interim status report) were placed around the



Middle School and High School campuses. The poster with the photos of the different waste streams will be placed into each MS and HS classroom and also around the campuses the week before the new bins arrive.

- The Recycling Coordinator worked with a graphic artist to create another poster for CCUSD elementary schools to help clarify the recycling, composting and landfill waste streams and to encourage waste reduction practices. *See pictured above.* These posters will be distributed and hung in the eating areas of all of CCUSD's elementary schools during January 2015.
- CCUSD Environmental Sustainability Committee members (includes Recycling Coordinator) identified the need for more custodial support to ensure the recycling and composting program runs smoothly. Unfortunately there are a lot of substitute custodians, especially at night, and a fair amount of turnover. Principals, the immediate supervisors of the custodians, have many other important duties, leaving a communications gap about the recycling and composting program. ESC members created an informational sheet (in English and Spanish) that will be posted in all custodial areas in all campuses. *See attached.*
- The CCHS Green5 co-coordinator Tyler Macintosh created and edited another crafty Green5 video about the importance of recycling. This video was displayed at an all-school assembly and is also on U-tube.
<https://www.youtube.com/watch?v=0G0ljUFerwU> Tyler has agreed to make a new video as soon as the new outdoor bins arrive. This video will be displayed in a continual loop for 10 minutes in the High School's main eating areas during the lunch hour for the first full week after the bins arrival.
- The Recycling Coordinator purchased composting, CRV recycling, mixed recycling and landfill stickers from Recycle Across America. These stickers will be affixed to the new 23-gallon indoor blue slim jim recycling bins for the classrooms at the MS and HS, as well as to the bins in the cafeteria, offices, custodial areas and bathrooms. The slim jim bins were chosen because they take up a small footprint in the classrooms yet have a large capacity. After consultation with custodians, key teachers and student leaders, it was decided these types of bins were the most appropriate. It was estimated that these bins will need to be serviced by the custodians on a weekly basis. At the High School Green5 leaders affixed the stickers to the bins, and the custodians began to service these bins in December. At the Middle School, the Green5 club will affix the stickers in January and the custodians will place the bins and begin servicing them the week before the outdoor bins arrive.

OCTOBER

Recycling Coordinator work and Program Progress included:



- Assembly preparations (including coordination with LA County's "Environmental Defenders" educational program), trainings of Green5 student leaders and running assemblies at El Rincon and Lin Howe elementary schools to help ensure that the students are recycling and composting carefully at this school. Plans are in the works to schedule assemblies at Farragut and El Marino after the new year. At Farragut we are

likely to conduct another pre and post waste audit and share the findings with the whole school at a morning assembly.

- Site visits (inventories of bins, stickers and signage) and meetings at all elementary schools (La Ballona, El Rincon, Lin Howe, Farragut Elementary, El Marino).
- Ordered materials (indoor 23-gallon slim jim bins for HS & MS, water bottles (paid for by CCUSD) and worked with graphic designer to create new poster for elementary schools to promote waste reduction practices.
- Attended training and facilitated communications with CCMS principal, vice principal and interested teachers and staff to enter CCMS into Grades of Green "Trash-Free Lunch Challenge."
- Facilitated meeting with Culver City Public Works and Superintendent's Office to address bin maintenance issues. On several occasions compost and recycling bins were not being serviced at some of the campuses as scheduled. This meeting clarified the communications protocol. The Public Works waste hauling supervisor also informed us that as of January, 2015 daily pick up will be available.
- Established every second Monday of each month to run CCHS Green5 meeting
- Every second Tuesday of each month, run Green5 meeting at Lin Howe
- Every third Tuesday of each month, run Green seat meeting at Lin Howe
- Regular communication with CalRecycle Program Coordinator Tharon Wright and



wrote first Interim report.

NOVEMBER

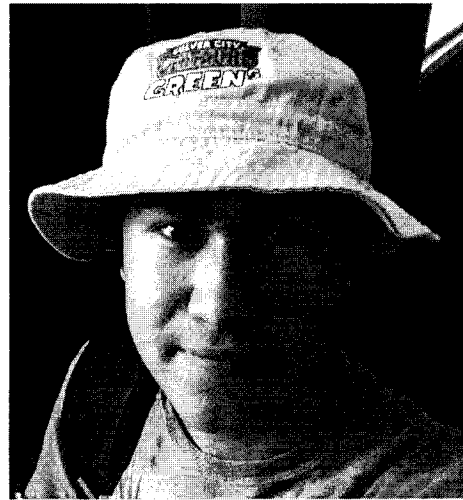
Recycling Coordinator work and Program Progress included:

- Met with CC Middle School ASB, Green Club and Science teachers multiple times. Science teachers agreed to present the Green5 program and new recycling and composting system via Power Point to all students (Grades 6-8) in the school. Worked with two lead teachers to design PPT presentation. The teachers agreed to give this presentation to their students the first week the new outdoor bins arrive. *See attached.*
- Facilitated meeting with Grades of Green staff and key CCMS teachers and staff to review Grades of Green "Trash-Free Lunch Challenge" scheduled for the first week of arrival of the new outdoor bins. Grades of Green also conducted an inventory and pre-waste audit of the campus. *See attached.*
- Prepared a Walking Assembly script for Green5 Club students to be administered the week of the arrival of the new outdoor bins. *See attached.*
- Conducted a multi-stakeholder meeting with Public Works staff, CCUSD facilities director, CCUSD food services director, CCMS and CCHS vice principals and custodial staff and student leaders to discuss logistics of new system with respect to ensure sufficient capacity and servicing of the recycling, composting and landfill dumpsters and rolloffs provided by the city. Set January 22nd as next multi-stakeholder meeting.
- Worked with a graphic artist to create another poster for CCUSD elementary schools to help clarify the recycling, composting and landfill waste streams and to encourage waste reduction practices.
- Designed and purchased High School PTA-sponsored Green5 incentives (hats and socks with Green5 logos) for High-School students who are demonstrating leadership and mindful recycling and composting practices.
- Completed delivery of all water bottles to each campus.
- Site visits as needed to address concerns (namely lunchtime operations to ensure students and teachers are supporting each other when recycling and composting, bin maintenance and signage).
- Every second Monday of each month, run CCHS Green5 meeting.
- Every second Tuesday of each month, run Green5 meeting at Lin Howe.
- Every third Tuesday of each month, run Green seat meeting at Lin Howe.

DECEMBER

Recycling Coordinator work and Program Progress included:

- Inventoried the MS and HS cafeteria to determine how many new bins, types of bins, stickers and signage needed to support the implementation of the new recycling and composting system.
- Prepared presentation and presented the new Recycling and Composting program to food service and custodial staff in coordination with Culver City's Environmental Coordinator.
- Ordered Hats and socks with Green5 and Culver City High School logos (with PTA funds) to help incentive students to participate in the new recycling and composting system.
- Inspected the prototype bin, which arrived on December 9th and gave feedback to Clean River. ESC Co-Chair Todd Johnson and Co-Chair and Recycling Coordinator Shea Cunningham followed this up with a conference call with the CEO of Clean River and key staff to ensure and agree upon necessary changes to the prototype bin. *See document attached.*
- Met with Culver Park High School (continuation school) teacher who has authority to spearhead Green5 and new recycling and composting system to begin planning out how the program will be established and maintained at that school.
- Ordered new landfill, composting, CRV recycling and mixed recycling stickers from Recycle Across America. The MS Green5 Club will paint existing bottle shaped bins (currently black color) and affix CRV recycling stickers before the new mixed recycling two and three stream outdoor bins arrive.
- Every second Monday of each month, run CCHS Green5 meeting.
- Every second Tuesday of each month, run Green5 meeting at Lin Howe.
- Every third Tuesday of each month, run Green seat meeting at Lin Howe.



Unanticipated Problems and Concerns and Corrective Actions Taken

CCUSD School Board voted and approved the purchase of the outdoor 2-stream and 3-stream bins from Clean River Recycling Solutions from Ontario, Canada on Oct. 29. At the time of the contract signing, the bins were to be delivered before the end of the end of December. However, the bins were further delayed due in part to delayed shipment of the prototype bin, request from the manufacturer for a deposit before shipment (this was denied by the school district and eventually this stipulation was dropped) and the winter holiday slow down. The prototype bin was received on December 9, 2014. We

inspected the bin and gave feedback. We had conference calls with the CEO of Clean River and his associates and worked out the revised specs, and signed the agreement for production (*please see attached*). Now the bins are due to arrive on January 28, 2015.

As was previously mentioned, in October there was routine trouble with the servicing of the recycling and composting dumpsters by the City of Culver City at several of the campuses. The Recycling Coordinator called a meeting with the three key staff of the City's Public Works Department and CCUSD Assistant Superintendent Mike Reynolds to address the problem. Communications protocol was clarified, a multi-stakeholder meeting held in November and the City offered to begin daily service (from M-W-F) of all waste streams if needed. Another multi-stakeholder meeting is set for January 22, 2015.

Also as previously mentioned, CCUSD Environmental Sustainability Committee members (includes Recycling Coordinator) identified the need for more custodial support to ensure the recycling and composting program runs smoothly. Unfortunately there are a lot of substitute custodians, especially at night, and a fair amount of turnover. Principals, the immediate supervisors of the custodians, have many other important duties, leaving a communications gap about the recycling and composting program. ESC members created an informational sheet (in English and Spanish) that will be posted in all custodial areas in all campuses.

Finally, to address the continued problem of cross-contamination between waste streams at the elementary schools, especially in the eating areas, the Recycling Coordinator worked with a graphic designer to create a new poster that clarifies each waste stream and encourages the kids to reduce their waste. These posters will be laminated and distributed at all of the elementary schools in January. *Pictured above.*

Data Collected during Reporting Period

No data for this grant was collected during this reporting period in addition to the Grades of Green audit of Culver City Middle School. *Please see report attached.*

Expenditures During Reporting Period

Approximately \$9,167 was spent October – December, 2014.

The Recycling Coordinator invoices for Sept. 15 – Nov. 21, 2014 were paid during this period, totaling \$5,157 for 191 hours worth of work. The coordinator was also reimbursed \$46.32 for lamination of posters.

The graphic artist billed CCUSD \$1,359.53 for the design and printing of 80 "Coming Soon!" and 300 Recycling/Composting/Landfill Posters for the Middle School and High

Culver City Unified School District
RBC25 (FY 2013/14)

School.

CCUSD purchased 68 more slim jim blue recycling bins for the Middle School (\$2,342.58). CCUSD also ordered a total of 430 stickers (CRV recycling, landfill and compost) for the Middle School and High School cafeteria, offices and bathrooms from Recycle Across America. Recycle Across America donated another \$238 worth of stickers and CCUSD was billed \$262 for the remainder.

As soon as the outdoor bins are delivered and paid for, the Recycling Coordinator will invoice CalRecycle for reimbursements to date.

Attachments

1. Feedback to Clean River on Prototype Bin
2. Outdoor 2 & 3-Stream Bin Approval Document
3. CCMS Green5 Presentation to be presented by Grades 6-8 Science Teachers
4. Green5 Refresher Assembly script for Elementary schools
5. Grades of Green Trash Free Lunch Consultation/Audit Report
6. CCMS Grades of Green/Green5 Walking Assembly script
7. Info/Reference sheet for Custodians in English
8. Info/Reference sheet for Custodians in Spanish

BOARD REPORT

2/10/15

1.0

1.0 Approval of Payments to Balfour Beatty for Current Construction Projects

At this time we need to approve the allocation of the remaining balance in the Measure T Refinancing Proceeds held by our Trustee, US Bank (per Written Requisition No. 8 - Revised) for the purpose of making payments to our capital project vendors in an amount not to exceed \$1,067,802.67.

RECOMMENDED MOTION:

That the Board of Directors of Culver City School Facilities Financing Authority approve payment as outlined in the attached Written Requisition No. 8 - Revised.

Moved by:

Seconded by:

Vote:

WRITTEN REQUISITION NO. 8 - Revised

To: U.S. Bank National Association
633 West Fifth Street, 24th Floor
Los Angeles, CA 90071
Attention: Corporate Trust Department

RE: Culver City School Facilities Financing Authority
Revenue Bonds, Series 2005
(Culver City Unified School District General Obligation Bond Program)

The undersigned, an authorized officer of the Culver City Schools Facilities Financing Authority ("the Authority"), on behalf of the Authority hereby requests payment from the Project Fund established pursuant to Section 3.04 of that certain Trust Agreement, dated as of November 1, 2005, by and between the Authority and U.S. Bank National Association, as trustee, to the payee, for the purpose and in the amount of the disbursement set forth in Schedule I attached hereto.

The undersigned hereby certifies that each obligation mentioned on Schedule I has been incurred in the stated amount by the Authority and is a proper charge against the Project Fund. None of the items for which payment is requested has been previously reimbursed or paid from the Project Fund.

Dated: February 10, 2015

CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY

By: _____
Mike Reynolds, Treasurer Controller

BOARD REPORT

**2/10/15
14.3a**

14.3a Resolution #13/2014-2015 – Purchase of ChromeBooks and Carts

At this time we need to approve Resolution #13 authorizing our participation in the Cal Save Purchasing Program for the purchase of 780 ChromeBooks with carts. The Chromebooks will be used in the classrooms for on-line testing and instructional programs, and will be funded through a combination of Common Core and General Fund revenues.

RECOMMENDED MOTION: That the Board of Education approve the attached Resolution #13 / 2014-2015 for the purchase of ChromeBooks and carts.

Moved by: Seconded by:

**CULVER CITY UNIFIED SCHOOL DISTRICT
RESOLUTION #13 / 2014-2015**

**Resolution of the Board of Education of Culver City Unified School District
Authorizing Contract Pursuant to Public Contract Code Section 20118
("Piggyback Statute")**

WHEREAS, the Culver City Unified School District ("District") requires certain computer equipment and accompanying accessories for student use at District facilities;

WHEREAS, pursuant to Public Contract Code section 20111, a school district is required to competitively bid "[t]he purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district," that exceed \$86,000, Section 20118 of the Public Contract Code is an exception to this requirement and states:

Notwithstanding Sections 20111 and 20112, the governing board of any school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of any such personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor.

WHEREAS, the Monterey County Office of Education ("MCOE") issued a competitive Invitation to Bid # 523868 ("Invitation to Bid") for a comprehensive technology catalog, identified as Technology Catalog Bid # 523868, pursuant to Education Code sections 1276, 17597, 38110 and 38112 and Public Contract Code section 20111 et seq., as advertised in the Salinas Californian newspaper of general circulation during the weeks of March 11 and 18, 2011;

WHEREAS, MCOE awarded the contract to CDW Government LLC ("CDW-G") based upon certain criteria as detailed in the Terms and Conditions of the Invitation to Bid, and MCOE and CDW-G entered into a Contract, defined at Section II.13 of the Invitation to Bid, and pursuant to the terms of the Contract, at Section XI.2 of the Invitation to Bid, MCOE and CDW-G entered into the first Extension of Agreement, dated November 18 and 20, 2013, extending the Agreement period until December 31, 2014, and the second Extension of Agreement, dated November 13 and 19, 2014, extending the Agreement period until December 31, 2015 (Contract and both Extension of Agreements are referred to as the "Piggyback Contract");

WHEREAS, the Piggyback Contract included a provision pursuant to Public Contract Code section 20118 allowing other public agencies, including the District, to purchase off the Technology Catalog from CDW-G pursuant to the same terms and conditions of the Piggyback Contract; and

WHEREAS, District staff has researched the costs and terms of the Piggyback Contract and believes that the prices of the Piggyback Contract are reasonable and that it would be in the best interests of the District to utilize the Piggyback Contract to purchase its necessary computer equipment and accompanying accessories.

NOW THEREFORE, the Board of Education of the Culver City Unified School District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true.
2. That it hereby declares that it is in the best interests of the District to purchase its necessary computer equipment and accompanying accessories via the Piggyback Contract for student use at District facilities.
3. That it hereby authorizes the District's Superintendent and the District's Assistant Superintendent, Business Services and/or their designee, pursuant to this Resolution to enter into an agreement and to take any action which is necessary to carry out, give effect to, and comply with the terms and intent of this Resolution and consistent with the Public Contract Code and District policy.

IN WITNESS WHEREOF, this Resolution was unanimously approved and adopted by the Board of Education of Culver City Unified School District, in the City of Culver City, County of Los Angeles, State of California, this 10th day of February, 2015, by the following vote:

AYES:
NOES:
ABSTAIN:

Nancy Goldberg
Culver City Unified School District
Board of Education, President

David LaRose
Culver City Unified School District
Board of Education, Secretary



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OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FWLF432	3199692	1/28/2015

BILL TO:
 CULVER CITY UNIFIED SCHOOL
 DISTRICT
 4034 IRVING PL

Accounts Payable
 CULVER CITY , CA 90232-2810

Customer Phone #310.842.4220

SHIP TO:
 CCUSD
 Attention To: ROBERT QUINN
 4034 IRVING PLACE

CULVER CITY , CA 90232
 Contact: ROBERT
 QUINN 310.842.4220

Customer P.O. # UPDATED HP CHROME
 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
CHRIS ATRAJE 877.325.2820	UPS Freight LTL, Special Services	NET 30 Days-Govt/Ed	

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
23	2292476	BRETFORD NETBOOK STORAGE CART Mfg#: NETBOOK36-CT Contract: CalSAVE Technology Contract 523868	1,900.00	43,700.00
780	3577022	ACAD GOOGLE CHROME OS MGT LIC+SUP 5Y Mfg#: CROSSWDISEDU Contract: CalSAVE Technology Contract 523868	30.00	23,400.00
240	3203971	Electronic distribution - NO MEDIA HP 14 C2955U 16GB 4GB CHROME WHITE Mfg#: F7W49UA#ABA Contract: CalSAVE Technology Contract 523868	328.00	78,720.00
499	3448727	HP CHROMEBOOK N2840 11.6 2GB 16GB Mfg#: K4J86UA#ABA Contract: CalSAVE Technology Contract 523868	241.00	120,259.00
41	3448727	HP CHROMEBOOK N2840 11.6 2GB 16GB Mfg#: K4J86UA#ABA Contract: CalSAVE Technology Contract 523868	241.00	9,881.00
780	654809	RECYCLING FEE 4" TO LESS THAN 15" Contract: Standard Pricing Fee Applied to Item: 3203971,3448727 3448727	3.00	2,340.00
SUBTOTAL				278,300.00
FREIGHT				0.00
TAX				23,993.21

US Currency
TOTAL 302,293.21

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.3476

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager.

14.3b Proposal to Increase Office of Child Development Program Fees in FY2015-16 and Beyond

At this time we are requesting approval of the following proposal to increase the Office of Child Development Program Fees in FY2015-16 and beyond due to the following considerations:

- The Office of Child Development has recognized a budget deficit in each of the past three years.
- The Office of Child Development forecasts another budget deficit in the current FY2014-15 year.
- The last increase in program fees at the Office of Child Development was approved in 2004 by the Board of Education and implemented on July 1, 2005; at that time, full-day preschool fees were increased from \$650.00 to the current rate of \$725.00 dollars per month.
- A review of area competition reflects that the Office of Child Development’s current monthly fee of \$725.00 for full-day preschool is greatly underpriced (see attached document).
- We feel it is necessary to raise preschool fees, as well as various other program-wide fees, at this time in order to maintain the current level of investment in the program; to train, staff and develop the best teachers around; and to continue to provide the highest quality in service.

The requested increases are as follows:

PROPOSED FEE INCREASE BY PROGRAM				
Program	New Fee	Avg. Competitor's Price	Old Fee	Inception
After-school Care (Mon-Fri)	\$ 270.00	\$274*	\$ 258.00	FY2015-16
After-school Care (Wed.-only)	\$ 110.00	\$217**	\$ 55.00	FY2015-16
Morning Care (Full-fee)	\$ 100.00	\$144*	\$ 75.00	FY2015-16
Morning Care (Discounted)	\$ 80.00	\$73*	\$ 55.00	FY2015-16
PRESCHOOL Annual Registration & Activity Fee	\$ 100.00	\$208***	\$ 50.00	FY2015-16
CEE Full-day Preschool - <i>phase 1</i>	\$ 875.00	\$1,155***	\$ 725.00	FY2015-16
CEE Full-day Preschool - <i>phase 2</i>	\$ 975.00	\$1,155***	\$ 875.00	FY2016-17
La Ballona / L. E. Howe 8-hour Preschool	\$ 800.00	NOT OFFERED	\$ 725.00	FY2016-17
Part-day Preschool	\$ 400.00	\$880***	\$ 362.50	FY2016-17
CEE Full-day Preschool - <i>phase 3</i>	\$ 1,075.00	\$1,155***	\$ 975.00	FY2017-18

*Based on a survey of Parks and Recreation & Star's full-fee programs.

**Star offers a "2-days a week" service for \$217.00 per month.

***Based on a survey of Culver City Montessori, Happyland, Home Sweet Home & Village Tree preschools.

RECOMMENDED MOTION: That the Board of Education approve the fee increase as presented.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4a Approval is Recommended for the 2015/2016 School Year Calendar

Submitted herewith is the proposed 2015/2016 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2015/2016 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2015/2016 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4b

Approval is Recommended to Revise the Observance of Lincoln's Day for the 2016/2017 School Year Calendar.

Per Education Code 37220 subdivision (a1) *“Except as otherwise provided, the public schools shall close on January 1.”*

Subdivision 13 (d) states *“If any holiday on which the public schools are required to close pursuant to subdivision (a) occurs under federal law on a date different from the date specified in subdivision (a), the governing board of any school district may close the public schools of the district on the date recognized by federal law and maintain classes on the date specified in subdivision (a).”*

Subdivision 13 (e) states *“Except for Veteran's Day, as designated in paragraph (8) of subdivision (a), the governing board of a school district, by adoption of a resolution, may revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision (a).”*

Since January 1, 2017 falls on a weekend, January 2nd will be observed as a federal holiday, and school will be closed. To ensure that the 2016/2017 school year calendar maintains 180 instructional days, the Board must adopt a resolution pursuant to the above mentioned Ed Code. School will be in session on February 12th (Lincoln's Day) and February 20th will be observed as President's Day.

RECOMMENDED MOTION: That the Board of Education approve to revise the observance of Lincoln's Day for the 2016/2017 School Year Calendar.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4c Approval is Recommended for the 2016/2017 School Year Calendar

Submitted herewith is the proposed 2016/2017 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2016/2017 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2016/2017 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

2/10/15
14.4d

BOARD REPORT

14.4d

Approval is Recommended for New Certificated Administrative Job Classification and Job Description – Director of Tri-City SELPA

It is recommended practice that the Board of Education approves new job classifications and job descriptions to reflect new duties and responsibilities based on the current needs of the District. District Administration has created a new certificated job classification for the Director of Tri-City SELPA and has developed a new job description. See attached copy of job description and salary schedule.

RECOMMENDED MOTION: That the Board of Education approve the New Certificated Administrative Job Classification and Job Description – Director of Tri-City SELPA as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District

JOB TITLE: Director of Tri-City SELPA

Work Schedule: 225 days

DESCRIPTION OF BASIC FUNCTION AND RESPONSIBILITIES:

Under the direction of the Superintendents' Council, and administrative structure of Culver City Unified District, the Director directs, manages, and oversees the activities, operation, and implementation of the Special Education Local Plan Area (SELPA); coordinates SELPA activities with school districts, and outside agencies. The Director assures compliance with federal and state laws and regulations; provides day-to-day supervision and budget development for the Educational Required Mental Health Program; and acts as liaison between the SELPA, the districts, and the programs operated by special education providers.

DIRECTLY RESPONSIBLE TO: The Tri-City SELPA Superintendents' Council and the administrative structure of the Culver City Unified School District.

SUPERVISION OVER: Support Staff and Clinical Counselors

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Assume full management responsibility for SELPA programs, services and activities including supervision of the Educational Required Mental Health Services.

Manage the development and implementation of SELPA goals, objectives, policies and priorities for SELPA service area; establish appropriate service levels within SELPA policy; allocate resources accordingly;

Monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; assess and monitor work load, administrative and support systems and internal reporting relationships; identify opportunities for improvement; conduct annual and three-year revision review; direct the implementation of changes; monitor compliance to Federal and State laws;

Represent SELPA to elected officials and outside agencies; explain and interpret SELPA programs, policies and activities; negotiate and resolve sensitive, significant and controversial issues; coordinate SELPA activities with those of other divisions, departments and outside agencies and organizations; serve as liaison with Business Services and Superintendents' Council;

Establish and maintain communication channels among districts to provide services for SELPA programs; fulfill and serve as chairperson of the Director's Council;

Serve as advisor to the Community Advisory Committee.

Direct, provide and coordinate SELPA-wide in-service programs and staff training as necessary;

Plan, direct and coordinate the SELPA work plan; identify and resolve problems; review and evaluate programs, methods and procedures;

Coordinates compliance reviews related to special education; provides and/or oversees program compliance and staff development activities;

Manage and participate in the development and administration of the SELPA budget and grants; coordinate the preparation of and implement budgetary adjustments as necessary; assist the Business Services Department in preparing annual, interim, justification, and SELPA budgets;

Conduct a variety of evaluations, special projects, administrative/analytical studies and other duties as assigned by the Superintendents; monitor private school placements; recommend modifications to programs, policies and

procedures as appropriate;

Review pertinent legislation and assure SELPA compliance with rules, regulations and laws; react to and implement specified recommendations emanating from State Department of Education regarding programs for SELPA; assure the timely and accurate reporting of data to federal and state authorities;

Negotiate and develop program and curriculum improvement and changes, inter-agency agreements, Local Plan revisions and publications and SELPA forms and manuals;

Mediate disagreements between SELPA member districts and Tri-City SELPA; make final recommendations to Superintendents' Council;

Develop, revise and publish required SELPA forms, handbooks and other materials; manage CASEMIS;

Participate on a variety of boards and commissions; attend and participate in professional group meetings; remain current of new trends and innovations in the fields of SELPA, curriculum development and instruction;

Perform other duties similar to the above in scope and function as required.

MINIMUM QUALIFICATIONS:

Education and Experience Requirements:

Possession of a valid California Administrative Credential and a valid Teaching Credential or Pupil Personnel Services Credential;

Possession of a Pupil Personnel credential or experience supervising Pupil Personnel programs;

Any combination equivalent to: Master's degree in education or a related field and four or more years of increasingly responsible teaching and/or special educational service experience, preferably at both the elementary and secondary levels and previous related management and administrative experience.

Licenses and Other Requirements:

Valid California driver's license in order to drive from site to site.

Knowledge of:

Operational characteristics, services and activities of comprehensive SELPA programs; organization and management practices as applied to the analysis and evaluation of special education programs, policies and operational needs; modern and complex principles and practices of special education program development and administration; advanced principles and practices of grant and budget preparation and administration; pertinent Federal, State and local laws, codes and regulations; principles and practices of curriculum development and instructional teaching strategies; current trends, research and development in the areas of student learning, student needs and institutional responses; programs, services and curriculum appropriate for educating severely disabled students; principles of child and human development; principles and practices used in evaluating the disabilities of children in order to assure proper placement in programs including a broad range of handicapping conditions exhibited by students; principles and practices of administration, supervision and training; budget preparation and control; oral and written communication skills; interpersonal skills using tact, patience, courtesy, and cooperation; operation of a computer and assigned software.

Skills and Ability to:

Provide administrative and professional leadership and direction for SELPA programs; develop, implement and administer goals, objectives and procedures for providing effective and efficient SELPA programs and services; coordinate the work of management, supervisory, professional and technical personnel; delegate authority and responsibility; identify and respond to community, School Boards' and Superintendents' issues, concerns and needs; prepare and administer large and complex budgets; allocate limited resources in a cost effective manner; analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals; research, analyze and evaluate new service delivery methods, procedures and techniques; interpret and apply appropriate goals, objectives, policies, procedures, rules and regulations;

effectively direct the provision of special education services in support of the School Districts and the County; prepare and analyze administrative and statistical reports, statements and correspondence; deal constructively with conflict and develop a consensus; interpret and apply Federal, State and local policies, procedures, laws and regulations; assure SELPA compliance with laws and regulations; supervise the performance of assigned personnel; communicate effectively both orally and in writing; interpret, apply and explain rules, regulations, policies and procedures; direct the maintenance of a variety of reports and files related to assigned activities; prepare comprehensive narrative and statistical reports; establish and maintain cooperative and effective working relationships with others; operate a computer and assigned office equipment; plan and organize work in order to meet schedules and time lines; work independently with little direction.

WORKING CONDITIONS:

Environment:

Office environment.
Driving a vehicle to conduct work.

Physical Demands:

Hearing and speaking to exchange information and make presentations.
Dexterity of hands and fingers to operate a computer keyboard.
Seeing to read a variety of materials.
Ability to withstand the occasional long hours in a day to meet the rigors of the job.

Salary Range
Management Position

	Step 1	Step 2	Step 3	Step 4	Step 5
012	125,000.00	127,000.00	129,000.00	131,000.00	133,000.00

**CULVER CITY UNIFIED SCHOOL DISTRICT
CERTIFICATED ADMINISTRATOR SALARY SCHEDULE
Effective February 11, 2015**

POSITION	RANGE	WORK DAYS PER YEAR	PAY PERIODS PER YEAR	ANNUAL SALARY					PER DIEM SALARY				
				1	2	3	4	5	1	2	3	4	5
Director of Child Development	014	225	12	95,033.77	98,843.04	102,784.11	106,883.35	111,127.57	422.38	439.31	456.82	475.04	493.91
Assistant Director of Child Development	013	225	12	73,087.70	76,013.85	79,045.45	82,208.84	85,490.87	324.84	337.84	351.32	365.38	379.96
Elementary School Assistant Principal	002	210	12	88,274.21	91,814.36	95,487.43	99,281.30	103,268.51	420.36	437.22	454.71	472.77	491.76
Middle School Assistant Principal	002	210	12	95,547.83	99,365.89	103,353.08	107,485.27	111,774.53	444.41	462.17	480.72	499.94	519.89
H.S. Asst. Principal - Discipline	003	215	12	95,004.13	98,810.09	102,761.05	106,869.07	111,134.16	448.14	466.09	484.73	504.10	524.22
H.S. Asst. Principal - Curriculum/Guidance	003	215	12	101,202.41	105,248.92	109,466.78	113,856.01	118,403.39	460.02	478.41	497.58	517.53	538.20
Elementary School Principal	007	212	12	101,347.40	105,380.72	109,611.78	113,987.81	118,561.55	450.44	468.36	487.17	506.62	526.95
Middle School Principal	008	220	12	109,242.71	113,592.39	118,152.96	122,871.69	127,788.13	485.53	504.86	525.13	546.10	567.95
Coordinator of Categorical Programs	009	225	12	110,455.35	114,870.93	119,471.03	124,242.49	129,211.67	490.92	510.54	530.99	552.19	574.28
Director of School and Family Support	005	225	12	125,000.00	127,000.00	129,000.00	131,000.00	133,000.00	555.56	564.45	573.34	582.23	591.12
Director of Special Education	005	225	12	119,326.04	124,071.14	129,053.50	134,233.57	139,598.16	530.34	551.43	573.58	596.60	620.44
Adult School/Continuation School Principal	010	225	12										
High School Principal	010	225	12										
Director of Tri-City SELPA	012	225	12										
Asst. Superintendent - Human Resources	011	225	12										
Asst. Superintendent - Educational Services	011	225	12										

Schedule reflects new job classification - Director of Tri-City SELPA and new salary range - 012.

BOARD REPORT**14.4e Approval is Recommended for New Classified Job Classification and Job Description – District Office Lobby Attendant**

It is recommended practice that the Board of Education approves new job classifications and job descriptions to reflect new duties and responsibilities based on the current needs of the District. District Administration has created a new job classification of District Office Lobby Attendant and has developed a new job description, a copy of which is attached, with a recommended salary placement of Range 16 on the Classified Salary Plan.

RECOMMENDED MOTION: District Administration recommends the approval of the new classified job classification and job description for District Office Lobby Attendant, with a salary placement of Range 16, effective February 11, 2015.

Moved:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

CLASS TITLE: District Office Lobby Attendant

BASIC FUNCTION:

Under the direction of the Superintendent's office, receives monitors, analyzes, and responds to calls at the District office. Monitors surveillance camera, access control, and intrusion alarm systems. Greets all who come to the District office and directs them to the appropriate offices. Answers routine inquiries for the general public and assists them by providing directions to offices and persons from whom they may receive assistance. Takes messages and transmits them; sorts, collates and distributes materials; performs a variety of routine clerical functions; receives and reports routine correspondence.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Operates and monitors telephone and radio equipment to receive requests for assistance from site personnel and mobile units regarding criminal & District rule violations, and suspicious activities on district property.

Monitors the Security camera and access control systems located in District offices for intrusion alarm activity; inputs new data; updates existing data; makes reports on whether alarms are operating or malfunctioning; and submits requests for alarm service as needed.

Answers telephone inquiries, and inquiries in person. Able to respond to and report suspicious activities.

Determines the urgency of emergency calls and dispatches Police patrol units and contacts other emergency response personnel such as other law enforcement agencies, fire departments, or medical units for support as needed.

Maintains logs of calls and visitors.

Coordinate parking and visitor parking.

Must be aware of all district offices, programs and sites.

Imparts and disseminates approved information to the public and District personnel.

Performs specialized and technical clerical work involving an analysis of a variety of materials.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

Organization, operation, policies, and procedures of the School Security Department terminology and codes used by police and emergency personnel.

Use of a computer terminal for security alarm, access control and surveillance camera systems.

Geographic area and locations of schools and offices within the District Organizational hierarchy, key personnel, and respective responsibilities within the District Emergency procedures and safety practices implemented by the District.

Data retrieval from various database systems.

Correct English usage, spelling, punctuation, and grammar.

Standard office machines and equipment.

ABILITY TO:

Maintain a high level of professionalism. Deal tactfully with District employees and the public.

Perform multiple tasks, exercise sound judgment, and make quick decisions in emergency situations.

Remain calm and exercise sound judgment in emergency situations.

Exercise discretion in the handling of confidential information.

Maintain a high level of production and work at a fast pace.

Memorize and apply security radio codes and terminology.

Quickly and accurately extract, summarize, and relay pertinent information and make concise log entries.

Accurately retain and recollect detailed information and maintain detailed records from a variety of sources.

Communicate effectively, both orally and in writing.

Perform routine clerical work.

Establish and maintain cooperative working relationships.

Able to work independently

EDUCATION AND EXPERIENCE:

Graduation from high school or evidence of equivalent educational proficiency, preferably

Two years of clerical experience, customer service activities, preferably in a school district.

Experience with security systems and surveillance.

Proficient use of Microsoft Word and other office related software.

WORKING CONDITIONS:**ENVIRONMENT:**

Office environment.

Constant interruptions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard.

Hearing and speaking to exchange information in person, on the telephone and for two-way radio transmission.

Seeing to read a variety of materials. Sitting for extended periods of time.

Bending at the waist, kneeling or crouching to file and retrieve materials.

SPECIAL:

This job description is not a complete statement of essential functions, responsibilities, or requirements. Requirements are representative of the minimum level of knowledge, skill, and/or abilities.

15.1 Self-Evaluation of the Board

Board members will complete a self-assessment of their collective governance of/for the current Board meeting. Prior to adjournment, one Board member will complete and share his/her assessment of Board performance by answering the following questions:

In your opinion, did every Board Member?

Study the agenda prior to the meeting and clarify questions in advance?

Participate in the meeting, with no one dominating?

Listen attentively as each participant spoke, avoiding side conversations?

Treat each other with respect and courtesy?

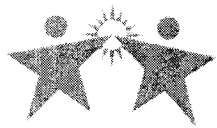
Contribute to an atmosphere of trust and openness?

Focus on governance rather than operations during presentations and discussions?

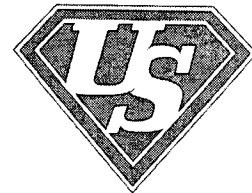
Follow the agenda and not get sidetracked?

Was information provided in a manner that made it easily understandable?

Was the agenda well-planned to focus on the work of the Board?



**Culver City Unified School District
Board Self Assessment**



CULVER CITY
UNIFIED SCHOOL DISTRICT

Evaluator _____ Date: _____

1=Failing 2=Poor 3=Satisfactory 4=Good 5=Commendable

In your opinion, did every Board Member:

1 2 3 4 5

1	2	3	4	5	
					Study the agenda prior to the meeting and clarify questions in advance?
					Participate in the meeting, with no one dominating?
					Listen attentively as each participant spoke, avoiding side conversations?
					Treat each other with respect and courtesy?
					Contribute to an atmosphere of trust and openness?
					Focus on governance rather than operations during presentations and discussions?
					Follow the agenda and not get sidetracked?
					Was information provided in a manner that made it easily understandable?
					Was the agenda well-planned to focus on the work of the Board?

Comments:

CCUSD: Success for ALL Takes US ALL!